CLINICAL INSTRUCTOR or MENTOR of a FELLOW
Documentation Form

Licensees may obtain a maximum of five credit hours for serving as the primary clinical instructor for PT and PTA students or provisional licensees. Licensees may also obtain a maximum of five credit hours for mentoring physical therapists in residency and fellowship education programs. One administrative credit hour may be earned per 120 hours of clinical instruction/mentoring during the renewal period.

I, ________________________________ (PT/PTA #______________) provided clinical instruction/mentoring for, _________________________________________ of, _________________________________________.

Student/Mentee (print)                                    School/Program Name

For 40 hours per week or 20 hours per week from _________________ to _________________

Start Date                                   End Date

for a total of ____________ hours. I am requesting ____________ CE credit hours for the purpose of renewals.

CI/Mentoring Hours                                           CE Hours Requested

By signing this documentation form, I agree that I have provided clinical instruction or have mentored the named individual for the amount of hours listed above.

Clinical Instructor/Mentor Signature  Date

One of the following must sign below:
1. Student/Mentee
2. Center Coordinator Clinical Education
3. Academic Coordinator Clinical Education
4. Program Coordinator of the Residency or Fellowship Education Program

Signature  Date

Keep this form for your records and in the event that you are audited by the Board. Do NOT submit this form to the Board office unless requested.