



State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS
Louisiana Physical Therapy Board

AGENDA
May 24, 2017

- 4:00pm** **Call to Order**
Approve Agenda
Approve Minutes
- 4:10pm** **Executive Session**
Discuss sensitive information related to discipline and attorney client privileged information.
- 5:05pm** **Officer Reports**
Chairman's Report
Secretary/Treasurer's Report
Executive Director's Report
- 5:45pm** **Legal Report**
Complaint Summary
- 6:00pm** **Committee Reports**
LTF Report
CEU Committee
- 7:00pm** **New Business**
Correspondences
- 7:30pm** **Old Business**
- 7:40pm** **Public Comment**
- 7:45pm** **Adjourn**

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting May 24, 2017

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on May 24, 2017 at 104 Fairlane Drive, Lafayette, LA 70507. A quorum of members were present. Board members present were: Secretary/Treasurer, Kristina Lounsberry, and board members Elizabeth “Beth” Austin, Patrick Cook, Craig Prejean and Julie Harris. Advisory Committee Member present was Jason Douglas. Charlotte Martin, Executive Director; board attorney, Courtney P. Newton, and Stephanie Boudreaux, Compliance Officer were present.

Secretary/Treasurer Lounsberry called the meeting to order at 4:00 pm.

The board reviewed the agenda. Secretary/Treasurer Lounsberry requested that we add “Rules Revision Committee” to the Committee Reports Section. The board members voted and unanimously approved the agenda as amended.

The board members reviewed the minutes. Beth Austin moved to approve the minutes as written. Patrick Cook seconded the motion. The board voted and unanimously approved the minutes.

Secretary/Treasurer Lounsberry motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. The board members were all in favor to move into Executive Session.

The board exited Executive Session.

Secretary/Treasurer Lounsberry moved to accept the consent orders for Lisa Taglaurer, PTA, Elizabeth Winkler-Schmit, PT and Ronald Helwig, PT (Case 2017-I-009). Beth Austin seconded the motion. The board voted and unanimously accepted the consent orders.

Beth Austin moved to accept the essay submitted by Sacha Comeaux as required by her consent order (Case 2016-I-002). Patrick Cook seconded the motion. The board voted and unanimously accepted the essay.

OFFICER REPORTS

Chairman Report

There was no report from the chairman at the May meeting.

Executive Director Report

Mrs. Martin reported License Applications Approved from March 23, 2017 to April 18, 2017 as follows:

New Graduate – PT

1. Kaleb Adams
2. Justin Alford
3. Alexander Bernard

4. Lauren Bourgeois
5. Trent Brasseaux
6. John Broussard
7. Jonathan Campbell
8. Laura Davidson
9. Abigail Gordon
10. Hannah Guilbeau
11. Nicholas Guilbeau
12. Chelsea Herion
13. Don Honaker
14. Todd Lambert
15. Timothy Lazarus
16. Stephen Mayronne, Jr.
17. Elise McDonner
18. Maureen Quern
19. Cody Riche
20. Hillary Terrill
21. Victoria Upton
22. Jennifer Vegh
23. Whitney Wiggins
24. Elizabeth Wilhelm
25. Shelby Willis

Reciprocity – PTA

1. Melissa Bryant
2. Nathan Craver

Reciprocity – PT

1. Lindsey Adams
2. Kyle Denman, II
3. Courtney Klataske
4. Meagan Navarre
5. Chiarra Piurque
6. Franca Ricardo
7. Drew Soileau

Reinstatement – PT

1. Renee Salerno

Request for New Wall License

Name Change – PT

1. Amber Oliver

Total: 36

Mrs. Martin reported that 2044 individuals renewed their license in 2017 and 143 individuals were eligible to renew and did not renew their license. Mrs. Martin shared the list of non-renewals with the board members and confirmed that the individuals who did not renew their license would be indicated in the next newsletter.

Secretary/Treasurer Lounsberry moved to authorize the board Executive Director or Board chairperson to agree and accept on behalf of the LPTB any and all informal consent orders for licensees who fail to timely renew, practice without a license, or fail to fulfill continuing education requirements as specified in rule. Patrick Cook seconded the motion. The board voted and unanimously approved.

Mrs. Martin asked the board if they would like to purchase a booth at the Louisiana Physical Therapy Association fall meeting. The Board discussed the purpose of the booth and determined that because the jurisprudence seminar is presented at the fall meeting, a booth to answer questions related to the practice act is not needed.

Mrs. Martin notified the board that there were 64 attendees at the Shreveport Jurisprudence on May 4th and reminded the board that the next traveling Jurisprudence seminar will be held on June 29th in Houma. Secretary/Treasurer Lounsberry confirmed that she will be in attendance and available to present.

Mrs. Martin updated the board on her recent meeting in Alexandria, VA to attend the Foreign Educated Standards Committee meeting at the Federation of State Boards of Physical Therapy (FSBPT). Mrs. Martin also updated the board that she was a co-presenter for a Webinar for the Council of Board Administrators of the FSBPT to provide information on the evaluation tool that administrators can use to evaluate supervised clinical practice of foreign-trained physical therapists. Secretary/Treasurer Lounsberry asked the board members to review their calendars and determine if they will be able to attend the FSBPT Annual Meeting in November. It is strongly recommended that the newly appointed members attend, in addition to the Delegate and Alternate Delegate, to network nationally and become part of the national discussion related to regulation of the profession.

Treasurer's Report

Cash in the bank totaled \$504,776.08 in the checking and savings accounts at Farmer's Merchant Bank. Total Income totaled \$454,316.00 and ordinary expenses totaled \$45,778.65. The Certificates of Deposit at Business First Bank totaled \$606,308.84. CD #910 earned \$266.97 in interest and totaled \$302,876.12. The CD matured on May 6, 2017. CD #534 matured on February 12, 2017 and was reinvested at a rate of 1.15%. The CD will earn all interest of \$3,489.47 at maturity on February 12, 2018. The ending balance as of 3/31/2017 was \$303,432.72.

Secretary/Treasurer Lounsberry presented an amended budget to the board that removes in-house counsel from the staffing budget and reinserts contracted legal services for Courtney Newton. The board also discussed adding money for the website to be updated annually to ensure security of licensee information and continue to update as technology evolves. The board reviewed the updated budget and approved.

The board reviewed the budget vs. actual of the current fiscal year now that the renewal season ended on April 30, 2017. Secretary/Treasurer Lounsberry moved to authorize the Executive Director to invest \$478,467.16 into a CD for one year. Beth Austin seconded the motion. The board voted and unanimously approved.

LEGAL REPORT

Mrs. Newton reported the current complaint summary of activity that occurred since the last meeting:

Currently open cases:	6
Complaints received:	2
Informal Conferences:	0
Hearings Scheduled:	1
Consent Orders:	3
CRPTP:	0
Agreements to Abstain:	1
Closed Cases:	2

COMMITTEE REPORTS

LTF:

Patrick Cook reported that the House Bill 305 successfully passed through the House Health and Welfare Committee with three proposed amendments. The board members had no objection to the amendments. The next step for the Bill will be to be read and voted on for final passage on the House floor.

CEU Committee:

Craig Prejean presented the monthly Continuing Education report to the board. Since the last board meeting 118 courses were approved and 2 courses were denied based on minimum time requirement. Of the 118 approved courses, 34 courses were traditional, 82 were web-based and 2 were a hybrid (traditional/online). Of the 118 approved courses 111 were clinical, 6 were administrative and 1 was ethics. The average turnaround time for approval was 3 days.

Mrs. Martin provided an update on the 2017 CEU Audit. The total number of licensees selected for the audit were 248. Total responses received as of 5/24/2017 were 209. Of those that have responded to the audit thus far, 201 are in compliance. We are awaiting 39 licensees to respond to the audit. Six licensees are non-compliant with the continuing education requirements and are pending review. The board reviewed two specific cases in order to determine if the licensee fulfilled the terms of the continuing education requirements and audit. Upon review of documentation provided by the licensee including written statement and completion of additional coursework, the board approved their audit paperwork and they are in compliance.

Rules Revision Committee

Secretary/Treasurer Lounsberry notified the board that at the June board meeting several rules will be discussed and voted on. She recommended that any comments and justifications for changes be submitted no later than June 9th to allow the Rules Revision Committee to compile information and prepare for the discussion.

NEW BUSINESS

Mrs. Martin requested that the board clarify if the staff should perform background check screening on individuals who did not renew their license in a timely manner when they apply to reinstate the lapsed license. The board members discussed this and determined that the policy should read that licensees who are applying for reinstatement after not having an active license in Louisiana for five years or more will receive a request for a background check. Mrs. Martin will revise the policy and present draft language to the board at the June board meeting.

Mrs. Martin asked the board if they would like the staff to print badges for the Advisory Committee Members to wear as official representatives of the board when conducting licensing interviews and monitoring visits. The board decided that the staff should order generic badges that are official and indicate that the individual is an advisory committee member, but should not create an individual badge for each member because the members are voted in annually.

OLD BUSINESS

No old business was discussed.

PUBLIC COMMENT

No public comment.

Secretary/Treasurer Lounsberry moved to adjourn the meeting. Beth Austin seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 6:26pm.