



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA* Regular Board Meeting January 19, 2022

- 9:00am** **Call to Order**
Agenda Review/Approval
- Consideration of Consent Order (2016-I-038) in the matter of José Garcia**
Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of José Garcia (2018-I-036).
- 9:05am** **Administrative Hearing:**
 Compliant Case #2021-I-019 (Mario Mackay, License #A4482)
 Complaint Case #2021-I-018 (Carlo De Castro, License #09047F)
Executive Session to discuss the character, professional competence, or physical or mental health of a person pursuant to La R.S. 42: §17(A)(1) and to discuss strategy sessions with response to litigating position of the public body pursuant to La R.S. 42:17(A)(2) in the matter of complaint cases # 2021-I-004 and 2020-I-027.
- 11:00am** **Minutes Review/Approval**
- 11:10am** **Officer Reports**
Review and approval of fiscal year budget 2022-23
- 12:30pm** **Committee Reports**
- 12:40pm** **Task Force Updates**
- 1:00pm** **New Business**
2022 Officer Elections
- 1:15pm** **Unfinished Business**
Final approval of Consent Order 2016-I-038, José García (Case # 2018-I-036)
- 1:20pm** **Public Comment**
- 1:30pm** **Adjourn**

*In accordance with La. R.S. 42:17.1, members of the Board may participate by teleconference or video conference based upon the fact that there is a gubernatorially declared state of emergency and the agenda of the meeting will be limited to one or more of the following:

- (a) Matters that are directly related to the public body's response to the disaster or emergency and are critical to the health, safety, or welfare of the public.
- (b) Matters that if they are delayed will cause curtailment of vital public services or severe economic dislocation and hardship.
- (c) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Chapter due to a legal requirement or other deadline that cannot be postponed or delayed by the public body.
- (d) Other matters that are critical or time-sensitive and that in the determination of the presiding officer should not be delayed; however, such matters shall not be considered at the meeting unless the members of the body present at the meeting approve the consideration of the matters by a two-thirds vote.

Louisiana Physical Therapy Board

MINUTES

Regular Scheduled Board Meeting January 19, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on January 19, 2022 via zoom. A quorum of members were present including Chairman, Judith Halverson, Secretary/Treasurer, Kathryn “Katie” Brittain, John Marius, Dr. Meredith Warner, Tyra Mitchell, Phil Page, and Oday Lavergne. Charlotte Martin, Executive Director, Jessica Alwell, Assistant Executive Director and Stephanie Boudreaux, Compliance Officer/CEU Specialist. Board attorneys Jim Raines and Celia Cangelosi were present. Hearing Officer Amy Lowe and Court Reporter Kim Taylor were present. Advisory Committee member Jason Douglas was present. Members of the public present were Mario MacKay, Amanda Brewer, Cristina Faucheux.

Chairman Judith Halverson called the meeting to order at 9:01 am.

The board members reviewed the agenda. Chairman Halverson moved to accept the agenda as written, once the first paragraph is removed. Phil Page seconded the motion. The board voted and unanimously approved.

The board held the administrative hearing for Mario Mackay, License #A4482 in the Case 2021-I-019.

The board held the administrative hearing for Carlo De Castro, License #09047F in the Case of 2021-I-018.

Tyra Mitchell moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Complaint Case 2021-I-019 (Mario Mackay, License #A4482) and 2021-I-018 (Carlo De Castro, License #09047F), and to discuss strategy sessions with response to litigating position of the public body pursuant to La R.S. 43:17(A)(2) in the matter of complaint cases 2021-I-004 and 2020-I-027. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to exit Executive Session. Phil Page seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to accept the findings of facts and conclusions of law in board order 2021-I-019 (Mario Mackay) with the following edits: So as seen on page four, it is ordered, adjudicated, and decreed that the physical therapist license of Mario Mackay in the State of Louisiana, license number A4482, expired and became void on April 30, 2021 for failure to satisfy the continuing education requirements for license renewal.

It is further ordered, adjudicated, and decreed that before the PTA license of Mario Mackay can be considered for reinstatement, he, prior to the next renewal date of April 30, 2023, shall take and pass the physical therapist assistant licensing examination and pay the fees for examinations as well as the payment of which is ordered herein below.

It is further ordered, adjudicated, and decreed that passage of the examination will fulfill the continuing education requirements for the year the non-compliance occurred but shall not be applicable for any subsequent reporting period. Therefore, compliance with all requirements for the 2023 renewal period shall be met.

It is further ordered, adjudicated, and decreed that in the event the license is reinstated after successful completion of this order, Mario Mackay shall mandatorily comply with continuing education audits for three subsequent renewal periods.

It is further ordered, adjudicated, and decreed that Mario Mackay shall pay the board the sum of one thousand four hundred six dollars and twenty-five cents (\$1,406.25) plus fees associated with the board hearing and partial reimbursement for legal and administrative expenses incurred in this matter. The board staff will communicate with respondent the total amount due, the set amount due, at the time of the 2023 renewal period.

It is further ordered, adjudicated, and decreed that failure to meet the requirements of this order by April 30, 2023 shall result in revocation of his license.

Oday Lavergne seconded the motion. Judith Halverson, Katie Brittain, Oday Lavergne, Dr. Warner, and Phil Page voted in favor. John Marius abstained. Tyra Mitchell was absent. The board order was approved with edits.

Secretary/Treasurer Brittain moved to accept the findings of fact and conclusions of law in board order 2021-I-018 with the following edits:

It is ordered, adjudicated, and decreed that the physical therapist license of Carlo de Castro in the State of Louisiana, license number 09047F, expired and became void on April 30, 2021 for failure to satisfy the continuing education requirements for license renewal.

It is further ordered, adjudicated, and decreed that before the P.T. license of Carlo de Castro can be considered for reinstatement prior to the next renewal date of April 30, 2023. He shall take and pass the physical therapy licensing examinations and pay the fees for examination, as well as the expense reimbursement, the payment of which is ordered herein below.

It is further ordered, adjudicated, and decreed that passage of the examination will fulfill the continuing education requirement for the year the non-compliance occurred but shall not be applicable to any subsequent reporting period. Therefore, compliance with the requirements for the 2023 renewal period shall be met.

It is further ordered, adjudicated, and decreed that in the event the license is reinstated after successful completion of this order, Carlo de Castro shall mandatorily comply with continuing education audits for three subsequent renewal periods.

It is further ordered, adjudicated, and decreed that Carlo de Castro shall pay the board the sum of Two Thousand, Five Hundred Eighty-five Dollars and Fifty Cents (\$2,585.50) plus fees associated with the board hearing and partial reimbursement for legal and administrative expenses incurred in this matter. The board staff will communicate with respondent the total amount due with said amount due at the time of 2023 renewal period.

It is further ordered, adjudicated, and decreed that failure to meet the requirements of this order by April 30, 2023 shall result in revocation of his license.

Phil Page seconded the motion. The board voted. Judith Halverson, Katie Brittain, Phil Page, Dr. Warner, and Oday Lavergne voted in favor of the motion. John Marius abstained. Tyra Mitchell was absent. The board order with edits was approved.

Phil Page moved to amend the agenda to start again at 2pm to begin where the agenda originally started at 11am. John Marius seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the December 2021 board meeting. Phil Page moved to accept the minutes as presented. Oday Lavergne seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman's Report

Chairman Halverson updated the board on the upcoming virtual live Jurisprudence seminar to be held on January 25, 2022.

Secretary/Treasurer Report

Secretary/Treasurer Brittain presented the board with the latest financial report.

Secretary/Treasurer Brittain reviewed the proposed 2022-2022 budget with the board.

Secretary/Treasurer Brittain presented the board with the suggestion to hire an administrative coordinator to help improve office operations.

Katie Brittain moved to authorize the Executive Director to increase CD #054 to \$750,000 at maturity in May of 2022 using funds in the checking or savings account. The funds will be invested for three months. Phil Page seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to authorize the Executive Director to open three new CD accounts in the amount of \$50,000 each at a duration of 3 months each. One CD will be opened in February, one in March, and one in April during the 2022 renewal cycle. The board authorizes the Executive Director to sign the checks to open these CDs without needing the signature of the Treasurer. Phil Page seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to authorize the Executive Director to open a Savings Account at FM Bank and transfer \$15,000 at FM Bank and transfer \$15,000 from checking to savings to open the account. Phil Page seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to authorize the Executive Director to reinvest funds in CD #369 (Reserve CD) at maturity in Mach 2022 and to increase the amount of the CD at the time of reinvestment to reflect approximate expenses for FY 2022-23. Phil Page seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to authorize the Executive Director to add an additional classified Civil Service staff position for the board office staff. Phil Page seconded the motion.

Dr. Warner moved to table the previous motion. Oday Lavergne seconded the motion. Chairman Halverson and Tyra Mitchell abstained. The board voted and the previous motion was tabled.

Secretary/Treasurer Brittain moved to approve the 2022-23 budget, as proposed. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Executive Director's Report

Mrs. Martin updated the board on foreign-trained provisional licensee Bernhardt Gamad's status. Secretary/Treasurer Brittain moved to move Bernhardt Gamad's provisional license to an active license. Phil Page seconded the motion. The board voted and unanimously approved.

Mrs. Martin gave the board an update on the RPTP program.

Mrs. Martin then provided a report to the board consisting of the following updates.

Licenses Issued from December 2, 2021 through January 13, 2022

Total: 14

PTs: 5

- Initial: 1
- Reciprocity: 4
- Provisional: 0
- Reinstatement: 0

PTAs: 9

- Initial: 5
- Reciprocity: 2
- Provisional: 0
- Reinstatement: 2

Complaints Summary

Currently open on licensees: 25

- Boundaries: 12
- Fraud/Billing/Documentation: 4
- Substance Abuse: 3
- Malpractice: 1
- Unprofessional Conduct: 1
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 2

Currently open on non-licensees: 2

Complaints Received: 3

Informal Conferences: 6

Hearings scheduled/notices sent: 2

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 0

Closed Cases: 2

A monitoring report of those who are currently disciplined was provided to the board.

Mrs. Martin informed the board that there would be information about the upcoming licensee dashboard updates on the next live Jurisprudence to be offered in January 2022.

Mrs. Martin updated the board that staff is working with the web vendor Covalent Logic to update the continuing education reporting function on the CMS. Until the changes are implemented, there will not be a CEU report at the board meeting. The changes are to improve reporting and decrease antiquated reporting processes.

COMMITTEE REPORTS

CEU Committee

Mrs. Martin provided the board with an update of CEU courses approved for 2022 to date.

2022 Courses

Total Courses Approved to date: 1505

Traditional:	174	Clinical:	1415
Web-based:	1236	Administrative:	62
Hybrid:	95	Ethics:	28

Operations & Outreach Committee

The board was reminded about completing the BAR.

Legislative Committee

Mrs. Martin informed the board of the upcoming legislative session which begins on March 14, 2022 and ends on June 6, 2022. The committee will be watching one bill regarding Open Meetings Law in particular.

TASK FORCE REPORTS

Government Relations & Public Policy

The taskforce is finalizing staffing recommendations.

Discipline

The committee is finalizing an assessment tool due Thursday, January 20, 2022.

Real Estate

The taskforce is continuing research into an office space for when the current lease expires, currently ahead of schedule.

IT

The taskforce work is complete and the taskforce is drafting a report to the board.

NEW BUSINESS

Phil Page moved to nominate Katie Brittain as Secretary/Treasurer. Tyra Mitchell seconded the motion. Katie Brittain was elected by acclamation.

Phil Page to nominate Judith Halverson as Chairman. Tyra Mitchell seconded the motion. Judith Halverson was elected by acclamation.

UNFINISHED BUSINESS

Chairman Halverson moved to approve the Jose Garcia order with an effective date of January 19, 2022. Tyra Mitchel seconded the motion. The board voted, Phil Page abstained, and the motion carried.

PUBLIC COMMENT

No public comment.

Tyra Mitchell moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 4:18 pm.



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CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA* Regular Board Meeting February 16, 2022

- 1:00pm** **Call to Order**
Agenda Review/Approval
- 1:05pm** **Minutes Review/Approval**
- 1:15pm** **Executive Session**
To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Complaint Case #2016-I-021.
- 2:00pm** **Training: Open Meetings Law**
Presented by Assistant Attorney General Lauryn Sudduth
- 3:00pm** **Officer Reports**
- 3:10pm** **New Business**
- 4:00pm** **Unfinished Business**
- 4:50pm** **Public Comment**
- 5:00pm** **Adjourn**

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- (a) Matters that are directly related to the public body's response to the disaster or emergency and are critical to the health, safety, or welfare of the public.
- (b) Matters that if they are delayed will cause curtailment of vital public services or severe economic dislocation and hardship.
- (c) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Chapter due to a legal requirement or other deadline that cannot be postponed or delayed by the public body.
- (d) Other matters that are critical or time-sensitive and that in the determination of the presiding officer should not be delayed; however, such matters shall not be considered at the meeting unless the members of the body present at the meeting approve the consideration of the matters by a two-thirds vote.

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting February 16, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on February 16, 2022 at 2110 W. Pinhook Road, Lafayette, LA 70508. A quorum of members was present including Chairman, Judith Halverson, John Marius, Dr. Meredith Warner, Tyra Mitchell, and Oday Lavergne. Charlotte Martin, Danielle Linzer, Licensing Analyst, and Stephanie Boudreaux, Compliance Officer were present. Board attorney's Jim Raines was present.

Chairman Judith Halverson called the meeting to order at 1:01 pm.

Oday Lavergne moved to approve the agenda as written. John Marius seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the January 2022 board meeting. Oday Lavergne moved to accept the minutes. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Compliant Case #2016-I-021. John Marius seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to exit Executive Session. John Marius seconded the motion. The board voted and unanimously approved.

The board members voted and unanimously approved the Consent Order in the matter of Anthony Tipton, License #A8401 (Case #2016-I-021) for permanent license revocation.

SPECIAL PROGRAM

The board completed a training on the Open Meetings Law with Assistant Attorney General, Lauryn Sudduth.

Chairman's Report

Chairman Halverson requested a Call to Action for all board members to actively communicate the public member vacancy and encourage interested candidates to apply.

Chairman Halverson announced that the April 2022 board meeting is canceled.

OFFICER REPORTS

Secretary/Treasurer Report

No report.

Executive Director's Report

Mrs. Martin then provided a report to the board consisting of the following updates.

Licenses Issued from January 13, 2022 through February 10, 2022

Total: 13

PTs: 10

- Initial: 10
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 0

PTAs: 3

- Initial: 0
- Reciprocity: 3
- Provisional: 0
- Reinstatement: 0

Complaints Summary

Currently open on licensees: 25

- Boundaries: 11
- Fraud/Billing/Documentation: 6
- Substance Abuse: 4
- Malpractice: 1
- Unprofessional Conduct: 0
- Criminal Conviction: 2
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0

Currently open on non-licensees: 1

Complaints Received: 3

Informal Conferences: 2

Hearings scheduled/notices sent: 0

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 1

Closed Cases: 4

A monitoring report of those who are currently disciplined was provided to the board.

NEW BUSINESS

The board completed the annual review of the policy manual and unanimously approved all policy changes.

UNFINISHED BUSINESS

Tyra Mitchell moved to add an Administrative position to the Louisiana Physical Therapy Board staff who will be allowed to work a maximum of 30 hours per week upon initial hire. Meredith Warner seconded the motion. The board members voted and unanimously approved.

The board reviewed the NPTE appeals process.

PUBLIC COMMENT

No public comment.

Tyra Mitchell moved to adjourn the meeting. John Marius seconded the motion. The board meeting was adjourned at 4:28 pm.



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State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA* Regular Board Meeting March 16, 2022

1:00pm

Call to Order

1. **Agenda Review/Approval**
2. **February Minutes Review/Approval**
3. **Officer Reports**
Executive Director – Licensing report, Complaint Summary
4. **In-service Training: Public Records Law**
5. **Committee Reports**
Website Committee – Update on upcoming upgrades to the LPTB website
Legislative – Session 2022
6. **Taskforce Updates**
Discipline – Office of Debt Recovery Presentation
Government Relations and Public Policy – Staffing recommendation
7. **New Business**
Louisiana Department of Justice Occupational Licensing Review Program
8. **Unfinished Business**
9. **Public Comment**
10. **Adjourn**

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- (c) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Chapter due to a legal requirement or other deadline that cannot be postponed or delayed by the public body.
- (d) Other matters that are critical or time-sensitive and that in the determination of the presiding officer should not be delayed; however, such matters shall not be considered at the meeting unless the members of the body present at the meeting approve the consideration of the matters by a two-thirds vote.

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting March 16, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on March 16, 2022 at 2110 W. Pinhook Road, Lafayette, LA 70508. A quorum of members was present including Secretary/Treasurer Kathryn “Katie” Brittain, Phil Page, John Marius, Dr. Meredith Warner, Tyra Mitchell, and Oday Lavergne. Charlotte Martin, Executive Director and Jessica Alwell, Assistant Executive Director were present. Board attorney’s Jim Raines was present. Advisory Committee members Michael Laudadio, Chris Franks, and Jeremy Dye were present. Members of the public present were Cristina Faucheux, William Olsen with Duo Supra, DeAnn Fife with the Office of Debt Recovery and Emily Andrews and Joe Donahue from the Attorney General’s office.

Secretary/Treasurer Brittain called the meeting to order at 1:03 pm.

Phil Page moved to approve the agenda as written. Oday Lavergne seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the February 2022 board meeting. Oday Lavergne moved to accept the minutes. Phil Page seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman Report

No report

Secretary/Treasurer Report

No report.

Executive Director’s Report

Mrs. Martin then provided a report to the board consisting of the following updates.

Licenses Issued from February 10, 2022 through March 11, 2022

Total: 21

PTs: 18

- Initial: 17
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 1

PTAs: 3

- Initial: 0
- Reciprocity: 2
- Provisional: 1
- Reinstatement: 0

Complaints Summary

Currently open on licensees: 30

- Boundaries: 12
- Fraud/Billing/Documentation: 8
- Substance Abuse: 5
- Malpractice: 3
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0

Currently open on non-licensees: 1

Complaints Received: 3

Informal Conferences: 0

Hearings scheduled/notices sent: 0

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 2

Closed Cases: 1

A monitoring report of those who are currently disciplined was provided to the board.

As a best practice, the board office staff periodically reviews licensure requirements to determine if there are opportunities to improve the application process without jeopardizing public protection. Mrs. Martin provided the board with two recommendations:

- 1) To allow all reciprocity license applicants to submit verification of an active, current license in good standing. Currently they are required to submit verification of all licenses ever held, regardless of status. This will save the applicant money and allow for quicker licensing. There are other measures in place that the board staff uses, such as NPDB continuous inquiry, FSBPT Score Report, and the questionnaire on the licensing application that provide information regarding licensure in other jurisdiction and any reported disciplinary action.
- 2) To allow reciprocity license applicants who are foreign-trained physical therapists and foreign-trained PTA to request their credentials evaluation report directly from other state licensing board licensure files, unless this is prohibited by the credentialing agency who originally produced the report to do this. This will save the applicant money. The board office staff also recommended that the board on reciprocity licensure requirements and recommended only receiving one verification of licensure.

The board members agreed with both recommendations.

SPECIAL PROGRAM

The board completed a training on the Public Records Law with Assistant Attorney General, Les Theriot.

COMMITTEE REPORTS

Website Committee

Jessica Alwell gave the board an update on the website proposals. Phil Page moved to complete priority 1 proposals before the end of FY 2021-2022. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Legislative Committee

The committee updated the board on the number of bills they are tracking during the current legislative session.

TASKFORCE

The Discipline Taskforce invited DeAnn Fife with the Office of Debt Recovery to speak regarding ways for the board to recover debt owed to the board.

Dr. Warner moved to use the Office of Debt Recovery as a means of collecting debt. Oday Lavergne seconded the motion. The board voted and unanimously approved.

The Government Relations and Public Policy taskforce provided the board with a staffing recommendation to allow the Executive Director and Jim Raines, board general counsel, to participate more with government relations and visibility of the board in Baton Rouge.

NEW BUSINESS

The board was advised of a program offered by the Attorney General's office for rule making and review of disciplinary decisions. Representatives from the Attorney General's office were Emily Andrews and Joe Donahue.

Phil Page moved to have the Executive Committee review the contract and that they be authorized to sign from the DOJ. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Oday Lavergne made a request that the board assign to the Legislative Committee the task of researching what the board must do to regulate physical therapy facilities. John Marius volunteered to work with the committee.

UNFINISHED BUSINESS

No unfinished business.

PUBLIC COMMENT

No public comment.

Phil Page moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 4:24 pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting May 18, 2022

Location: Board Office
2110 W Pinhook Rd, Ste 202
Lafayette, LA 70508

1:00pm

Call to Order

1. Agenda Review/Approval

2. March Minutes Review/Approval

3. Executive Session

To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Complaint Case #2021-I-022 and in the matter of a participant of the Recovering Physical Therapy Program.

4. Officer Reports

Chairman
Secretary/Treasurer
Executive Director

5. Committee Reports

Continuing Education Committee
Legislative Committee
Website Committee

6. New Business

Patient Care Conference clarification
Artificial Intelligence

7. Unfinished Business

Department of Justice Occupational Licensing Review Program
2022 Board Meeting Calendar Review – second half of the year

8. Public Comment

9. Adjourn

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting May 18, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on March 16, 2022 at 2110 W. Pinhook Road, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Secretary/Treasurer Kathryn “Katie” Brittain, Phil Page, John Marius, and Oday Lavergne. Charlotte Martin, Executive Director and Stephanie Boudreaux, Compliance Officer/CEU Specialist were present. Board attorney’s Jim Raines and Celia Cangelosi was present.

Chairman Halverson called the meeting to order at 1:06 pm.

Phil Page moved to approve the agenda as written. Oday Lavergne seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the March 2022 board meeting. Phil Page moved to accept the minutes as corrected. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) for one individual who have completed our Confidential Recovery Physical Therapy Program. We also will be discussing the consent order related to Case #2021-I-022. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to exit Executive Session. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page moved to approve the completion of RPTP Program for participant C.D. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

Phil Page moved to approve the Consent Order for Licensee Jeffery Dela Cruz in case #2021-I-022. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman Report

Chairman Halverson informed the board that Advisory Committee member Jason Douglas resigned from the committee. Chairman Halverson presented an application to the board to review and discuss whether to fill a vacant position on the Advisory Committee. The committee currently has seven positions out of nine filled. The board requested to send a call out to any licensees interested in serving.

Secretary/Treasurer Report

Secretary/Treasurer Brittain presented the quarterly financial report.

Secretary/Treasurer Brittain moved to revise the January 19, 2022 board minutes to remove the specific timeframes for opening three CDs in the amounts of \$50,000 each. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to revise the January 19, 2022 minutes language which authorized the opening a new savings account to earmarking \$15,000 in the current savings account for the State Register. John Marius seconded the motion. The board voted and unanimously approved.

Executive Director's Report

Mrs. Martin then provided a report to the board consisting of the following updates.

Licenses Issued from March 11, 2022 through May 13, 2022

Total: 43

PTs: 42

- Initial: 33
- Reciprocity: 6
- Provisional: 1
- Reinstatement: 2

PTAs: 1

- Initial: 1
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 0

License Renewal Report 2022

For the 2022 renewal season, a total of 2,653 licensees were eligible to renew. Of those, 2,476 renewed their license and 177 did not renew. In the month of February, 867 licensees renewed their license, of those 633 were PTs and 234 were PTAs. In the month of March, 1,533 licensees renewed their license, of those 1,008 were PTs and 525 were PTAs. In the month of April, 76 licensees renewed their license, of those 46 were PTs and 30 were PTAs.

Complaints Summary

Currently open on licensees: 30

- Boundaries: 12
- Fraud/Billing/Documentation: 7
- Substance Abuse: 3
- Malpractice: 2
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0
- Practice-Related Issues: 4

Currently open on non-licensees: 1

Complaints Received: 6

Informal Conferences: 4

Hearings scheduled/notices sent: 0

Appeals: 0
Proposed Consent Order/Voluntary Surrender: 3
Closed Cases: 6

Mrs. Martin gave the board an update regarding the board and staff's involvement with FSBPT's committees and meetings.

COMMITTEE REPORTS

Continuing Education Committee

Phil Page provided an update on the current CE Audit.

Website Committee

Phil Page updated the board on the current outstanding website project to bring the next CE Audit online and paperless.

Legislative Committee

The committee updated the board on the bills they are tracking during the current legislative session.

NEW BUSINESS

The board discussed the clarification of the Patient Care Conference. A licensee asked for clarification on Rule 333.B.(2)e. which states that the *PT of Record shall hold a patient care conference with a PTA regarding the patient. The PT is responsible for the frequency of the conferences consistent with acceptable standards of practice; however, such conference shall occur at least every sixth treatment day or every 30 days, whichever occurs first.* The licensee asked if the PT must hold a patient care conference every 6th treatment day if the PT is treating the patient more frequently than at every 6th visit. The board discussed the language of the Rule and determined that, yes, the PT must hold a patient care conference with the PTA every 6th treatment or every 30 days, whichever occurs first, regardless of whether the PT treats the patient more frequently than every 6th treatment day.

The board received information about United Health's recent information distributed about a virtual physical therapy program.

UNFINISHED BUSINESS

The board discussed the cost of the Department of Justice Occupational Licensing Review Program.

Mrs. Martin proposed changes to the remainder of the 2022 board meeting calendar. Updates will be posted to the website.

PUBLIC COMMENT

No public comment.

John Marius moved to adjourn the meeting. Katie Brittain seconded the motion. The board meeting was adjourned at 5:35 pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting June 15, 2022

Location: Board Office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508

1:30pm

Call to Order

1. Agenda Review/Approval

2. May Minutes Review/Approval

3. Special Program

Presentation from John Broussard with Office of State Treasurer

4. Executive Session

To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Complaint Case #2021-I-006 and in the matter of a participant of the Recovering Physical Therapy Program.

5. Officer Reports

Chairman
Secretary/Treasurer
Executive Director

6. Committee Reports

Continuing Education Committee
Website Committee
Operations & Outreach Committee
Legislative Committee

7. Task Force Reports

Discipline
Real Estate

8. New Business

9. Unfinished Business

Virtual Physical Therapy
Minimum Data Set

10. Public Comment

11. Adjourn

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting June 15, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on June 15, 2022 at 2110 W. Pinhook Road, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Secretary/Treasurer Kathryn “Katie” Brittain, Phil Page, John Marius, Tyra Mitchell, Dr. Meredith Warner, and Oday Lavergne. Charlotte Martin, Executive Director and Stephanie Boudreaux, Compliance Officer/CEU Specialist were present. Board attorney Celia Cangelosi was present. Special guest John Broussard from the Office of State Treasurer was also present.

Chairman Halverson called the meeting to order at 1:30 pm.

Phil Page moved to amend the agenda. Tyra Mitchell seconded the agenda. The board voted and unanimously approved.

The board reviewed the minutes from the May 2022 board meeting. Oday Lavergne moved to accept the minutes as corrected. Phil Page seconded the motion. The board voted and unanimously approved.

SPECIAL PROGRAM

Special guest John Broussard from the Office of State Treasurer presented to the board regarding investments.

Oday Lavergne moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) regarding one licensee who has a proposed Consent Order related to Case #2021-I-006. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page moved to exit Executive Session. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

Phil Page moved to approve the Consent Order for licensee Brittany Cook in case #2021-I-006. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman Report

No Chairman’s report.

Secretary/Treasurer Report

Secretary/Treasurer Brittain gave a brief financial update.

Executive Director’s Report

Mrs. Martin then provided a report to the board consisting of the following updates.

Licenses Issued from March 11, 2022 through May 13, 2022

Total: 66

PTs: 57

- Initial: 9
- Reciprocity: 6
- Provisional: 42
- Reinstatement: 0

PTAs: 9

- Initial: 1
- Reciprocity: 2
- Provisional: 5
- Reinstatement: 1

Complaints Summary

Currently open on licensees: 34

- Boundaries: 13
- Fraud/Billing/Documentation: 7
- Substance Abuse: 4
- Malpractice: 2
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0
- Practice-Related Issues: 6

Currently open on non-licensees: 1

Complaints Received: 4

Informal Conferences: 2

Hearings scheduled/notices sent: 0

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 4

Closed Cases: 2

COMMITTEE REPORTS

Continuing Education Committee

Phil Page presented the board with a proposed change to the CEU policy to clarify citation requirements for the different course types.

Phil Page moved to approve the amended CEU policy clarifying citation requirements. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Website Committee

Phil Page updated the board on the current outstanding website project to bring the next CE Audit online and paperless. The project is complete.

Phil Page presented the board with information regarding a grant from FSBPT to automate the weekly licensure report the board must send in order to maintain PT Compact compliance.

Oday Lavergne moved for the board office to have Covalent Logic develop an automated report for FSBPT that would be automatically created and delivered weekly at a cost of \$1250, and to investigate the ability of the board to accept a grant from FSBPT to pay for the work, or pay for it from board funds. Phil Page seconded the motion. The board voted and unanimously approved.

Operations & Outreach Committee

Secretary/Treasurer Brittain updated the board on the committee

Legislative Committee

The committee updated the board on the bills they are tracking during the current legislative session.

TASKFORCE

Discipline Taskforce presented the board with the option for contracting with Affiliated Monitors to assist with monitoring disciplined licensees. At this time the board declined.

NEW BUSINESS

No New Business.

UNFINISHED BUSINESS

Secretary/Treasurer Brittain updated the board regarding the topic of United Healthcare's virtual physical therapy programming and noted that the term physical therapy has been removed from their advertising.

PUBLIC COMMENT

No public comment.

Oday Lavergne moved to adjourn the meeting. Phil Page seconded the motion. The board meeting was adjourned at 4:29 pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS
Louisiana Physical Therapy Board

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

AGENDA
Regular Board Meeting
July 20, 2022

Location: Board Office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508

1:30pm Call to Order/Approve Agenda

- 1. Review of Minutes from June 2022**
- 2. Executive Session**
To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Complaint Case #2021-I-016 for consideration of a Consent Order.
- 3. Officer Reports**
 - a. Chairman's Report**
FSBPT Leadership Issues Forum July 2022
Repayment Plan during Suspension
 - b. Secretary/Treasurer's Report**
Fiscal Year 2021-2022 Review
 - c. Executive Director**
Part-Time Employee Position Filled
22-23 Contracts
- 4. Committee Reports**
 - a. Operations and Outreach**
Consideration of Tecker International To Facilitate Strategic Plan
 - b. CEU Committee**
 - c. Rules Committee**
 - d. Legislative Committee**
- 5. Task Force Updates**
 - a. Real Estate**
 - b. Discipline**
- 6. New Business**
 - a. Blood Flow Restriction Therapy**
- 7. Unfinished Business**
Jurisprudence Presentation
- 8. Public Comment**
- 9. Adjourn**

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting July 20, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on July 20, 2022 at 2110 W. Pinhook Road, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Phil Page, John Marius, Tyra Mitchell, Dr. Meredith Warner, and Oday Lavergne. Charlotte Martin, Executive Director and Stephanie Boudreaux, Compliance Officer/CEU Specialist were present. Board attorney Celia Cangelosi was present. Special guest Glenn Tecker from Tecker International presented via zoom.

Chairman Halverson called the meeting to order at 1:31 pm.

Oday Lavergne moved to amend the agenda. Tyra Mitchell seconded the agenda. The board voted and unanimously approved.

The board reviewed the minutes from the June 2022 board meeting. Oday Lavergne moved to accept the minutes as corrected. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) regarding one individual in the Recovering Physical Therapy Program and one licensee who has a proposed consent order related to Case #2021-I-016. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Phil Page moved to exit Executive Session. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Dr. Warner moved to resubmit the Consent Order in case #2021-I-016 with changes to paragraphs #1 and #6. Phil Page seconded the motion. The board voted and Oday Lavergne and John Marius voted nay. Meredith Warner, Tyra Mitchell, Phil Page and Judith Warner voted aye. The motion carries and Celia Cangelosi will re-present at the next meeting with changes.

OFFICER REPORTS

Chairman Report

Chairman Halverson reported to the board that the FSBPT Leadership Issues Forum will be held on July 23-24 of this year. Executive Director Charlotte Martin will be in attendance.

Chairman Halverson presented the board with a template of the repayment plan that is offered to licensees when disciplined. No changes were made.

Secretary/Treasurer Report

CPA Penny Scuggins provided the board with the fiscal year 2021-2022 review.

Executive Director's Report

Mrs. Martin then provided a report to the board consisting of the following updates.

The part-time position the board approved was filled by new Administrative Assistant 3 Jasmynn Charles.

Mrs. Martin informed the board of the contracts that were renewed and filed for the fiscal year 2022-2023.

Licenses Issued from June 13, 2022 through July 12, 2022

Total: 17

PTs: 15

- Initial: 0
- Reciprocity: 3
- Provisional: 12
- Reinstatement: 0

PTAs: 2

- Initial: 0
- Reciprocity: 1
- Provisional: 0
- Reinstatement: 1

Complaints Summary

Currently open on licensees: 34

- Boundaries: 12
- Fraud/Billing/Documentation: 8
- Substance Abuse: 4
- Malpractice: 3
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0
- Practice-Related Issues: 5

Currently open on non-licensees: 2

Complaints Received: 2

Informal Conferences: 4

Hearings scheduled/notices sent: 1

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 2

Closed Cases: 3

COMMITTEE REPORTS

Operations & Outreach Committee

Mr. Glenn Tecker of Tecker International presented to the board regarding strategic planning.

The board requested that Mrs. Martin and Secretary/Treasurer Brittain lead the effort to produce a strategic plan.

Continuing Education Committee

No update.

Website Committee

No update.

Rules Committee

The committee shared statues/rules that are recommended for updates.

Legislative Committee

No update.

TASKFORCE

Oday Lavergne provided the board with an update from the Real Estate Taskforce and the two rental properties the taskforce has toured.

Discipline Taskforce updated the board that the taskforce is considering options for dismissing investigative cases.

NEW BUSINESS

The board discussed the topic of Blood Flow Restriction Therapy.

UNFINISHED BUSINESS

Mrs. Martin updated the board on the Jurisprudence seminars scheduled for the rest of the year.

PUBLIC COMMENT

No public comment.

Phil Page moved to adjourn the meeting. Tyra Mitchell seconded the motion. The board meeting was adjourned at 4:31 pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting August 25, 2022

Location: 301 Main St #2300, Baton Rouge, LA 70801

1:00pm Call to Order/Approve Agenda

1. Review of Minutes from July 2022
2. Approval of Consent Order 2022-I-016 in the matter of Emily Abendroth, License #: PT 08002
3. Special Program: Recovering Physical Therapy Program Business

2:00pm New Business
Application Fee Reimbursement Request

2:10pm Administrative Hearing
Executive Session to discuss the character, professional competence, or physical or mental health of a person pursuant to La R.S. 42: §17(A)(1). and to discuss strategy sessions with response to litigating position of the public body pursuant to La R.S. 42:17(A)(2) in the matter of complaint case # 2021-I-13, Garrett Dinicola, License #: PT 10334

Adjourn

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting August 25, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on August 25, 2022 at Breazeale, Sachse & Wilson LLP, 301 Main St. 2300, Baton Rouge, LA 70801. A quorum of members was present including Chairman Judith Halverson, Secretary/Treasurer Kathryn “Katie” Brittain, Phil Page, John Marius, Oday Lavergne, Tyra Mitchell, and Meredith Warner. Members of the Advisory Committee, Ben McRae and Michael Hildebrand were present. Charlotte Martin, Executive Director was present. Board attorney’s Jim Raines and Celia Cangelosi was present.

Chairman Halverson called the meeting to order at 1:04 pm.

Phil Page moved to approve the agenda as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the July 20, 2022 board meeting. Oday Lavergne moved to accept the minutes as drafted. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page moved to accept the Consent Order in the matter of Case # 2022-I-016 with one amended which the Respondent, Garret Dinicola, License # 10334, will not provide physical therapy services in any capacity during the period of suspension. Tyra seconded the motion. The board voted and unanimously approved the Consent Order as amended.

SPECIAL PROGRAMS

Kathie Pohlman, Manager of the Recovering Physical Therapy Program presented recommended changes to the current template participation agreement. The board members assigned the Discipline Task Force of the Board to consider additional changes to the language related to the section titled Practice Restrictions and provide final recommendations at a future board meeting.

NEW BUSINESS

The board members reviewed the current policy for license application fee refunds and considered if an exception should be made for individuals who are active duty military individuals or families. Oday Lavergne moved to allow a refund of a license application fee prior to a license being issued upon request of the individual who is withdrawing their application and is a member of the military or their spouse or dependent. Phil seconded the motion. The board voted and unanimously approved.

PUBLIC COMMENT

No public comment.

Tyra Mitchell moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 2:46pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting September 21, 2022

Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508

Time: 1:00pm

Zoom: Broadcast viewing only, public comment not allowed via Zoom.

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**
August 2022 Board Meeting Minutes
- 4. Status of Pending Confidential Complaints against Philippe Veeters; Guilty Plea of Philippe Veeters to 6 counts of second degree battery of a female physical therapy patient in violation of La. R.S. 14:34.1 in *State of Louisiana v. Philippe A. Veeters*, No. DC-19-07235, 19th Judicial District Court, Parish of East Baton Rouge, State of Louisiana, as well as the letter sent by Philippe Veeters to the Physical Therapy Board, received September 14, 2022, voluntarily, immediately, irrevocably and permanently surrendering his license in State of Louisiana to work in any capacity or practice within the physical therapy field. in the matter of State vs. Veeters, No. DC-19-07235, 19th JDC, Parish of Est Baton Rouge, State of Louisiana.**

Executive Session

To discuss the character, professional competence, or physical or mental health of a licensee, Philippe Veeters pursuant to La R.S. 42: 17(A)(1).

- 5. Officer Reports**
Chairman – FSBPT Leadership Issues Forum Report and Annual Meeting preparation
Treasurer – No report (reports quarterly)
Executive Director - Updates
- 6. Committee Reports**
CEU
Rules

Legislative
Operations & Outreach – No Report
Website – No Report

7. Task Force Reports

Discipline Task Force: Participation Agreement Template Recommended Changes
Office Facility and Real Estate Task Force

8. Unfinished Business

9. New Business

10. Public Comment

11. Adjourn

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting September 21, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on September 21, 2022 at 2110 W. Pinhook Road, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Secretary/Treasurer Kathryn Brittain, Tyra Mitchell, Dr. Meredith Warner, and Oday Lavergne. Charlotte Martin, Executive Director and Stephanie Boudreaux, Compliance Officer/CEU Specialist were present. Board attorneys Celia Cangelosi and James R. Raines were present.

Chairman Halverson called the meeting to order at 1:07 pm.

Oday Lavergne moved to approve the agenda. Tyra Mitchell seconded the agenda. The board voted and unanimously approved.

The board reviewed the minutes from the August 2022 board meeting. Oday Lavergne moved to accept the minutes. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee, Philippe Veeters pursuant to La R.S. 42: 17(A)(1) in the matter of State vs. Veeters, No. DC-19-07235, 19th JDC, Parish of East Baton Rouge, State of Louisiana. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to exit Executive Session. Secretary/Treasurer seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman Report

Chairman Halverson provided the board with a report from the FSBPT Leadership Issues Forum and updated the board regarding FSBPT Annual Meeting Preparation.

Secretary/Treasurer Report

No report.

Executive Director's Report

Mrs. Martin then provided a report to the board consisting of the following updates.

Licenses Issued from June 13, 2022 through July 12, 2022

Total: 21

PTs: 12

- Initial: 3
- Reciprocity: 8
- Provisional: 0
- Reinstatement: 1

PTAs: 9

- Initial: 2
- Reciprocity: 0
- Provisional: 7
- Reinstatement: 0

Complaints Summary

Currently open on licensees: 37

- Boundaries: 12
- Fraud/Billing/Documentation: 9
- Substance Abuse: 3
- Malpractice: 4
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0
- Practice-Related Issues: 5

Currently open on non-licensees: 2

Complaints Received: 7

Informal Conferences: 5

Hearings scheduled/notices sent: 0

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 2

Closed Cases: 7

COMMITTEE REPORTS

Continuing Education Committee

The committee presented a request to the board to waive the application fees for a school board as a course sponsor. The board discussed and denied the request.

Rules Committee

No update.

Legislative Committee

The committee requested the next newsletter include a request to licensees to provide recommendations to the board for change to the Practice Act and Rules if there are any problematic or outdated language that cause problems with the practice or confusion in the practice.

Operations & Outreach Committee

No update.

Website Committee

The committee updated the board that the website has been updated with a feature that will allow compliance with Act 590, which includes reporting on the number of license applications submitted to the board and the number of license applications denied.

TASKFORCE

The Discipline Taskforce presented the board with updated Participation Agreement Template language. Oday Lavergne moved to approve the updated template language as well as all changes and edits since the last board meeting. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

The Real Estate Taskforce updated the board regarding the office facility search and terms of the board's current lease.

UNFINISHED BUSINESS

Jim Raines, General Counsel, led a training related to board members who serve on the investigative committee of a case and their involvement with voting on Consent Orders and participating in deliberation in Executive Session.

NEW BUSINESS

The board discussed the two vacant Advisory Committee positions. A request for interested applicants will be put in the upcoming newsletter for consideration to serve in 2023.

Mrs. Martin recommended that the board contract with an additional attorney to assist with counseling the board during administrative hearings. The board members agreed and authorized Mrs. Martin to begin searching for an additional attorney.

PUBLIC COMMENT

No public comment.

Tyra moved to adjourn the meeting. Oday seconded the motion. The board meeting was adjourned at 4:03 pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting October 27-29, 2022

Location: FSBPT Annual Education Meeting, Anaheim, CA

- 1. Consideration of Extension of Provisional License for Candidates Scheduled for the October NPTE due to Prometric System Crash.**

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting October 22, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on October 22, 2022 at Hyatt Regency Orange County in Anaheim, CA. A quorum of members was present including Chairman Judith Halverson, Tyra Mitchell, John Marius, and Oday Lavergne. Charlotte Martin, Executive Director was present.

Chairman Halverson called the meeting to order at 12:20 pm.

Chairman Halverson moved to authorize the Executive Director to issue a provisional license or an extension to a current provisional license to candidates for the NPTE October 2022 examination who were impacted by the Prometrics server crash and; therefore, will not receive an exam score result in the timeframe originally expected. Provisional license expiration dates for these individuals will be November 18, 2022. Oday Lavergne seconded the motion. The board members voted and unanimously approved.

PUBLIC COMMENT

No public comment.

Tyra Mitchell moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 12:24 pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting November 9, 2022

Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508

Time: 1:00pm

Zoom: Broadcast viewing only, public comment not allowed via Zoom.

1. Call to Order

2. Approve Agenda

3. Approve Minutes

September and October 2022 Board Meeting Minutes

4. Executive Session

To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Case# 2021-I-013 regarding the results of the evaluation required in paragraph two of the Consent Order accepted August 25, 2022.

5. Special Presentation

MDS – Saya Menzies, SPT – Fran U

6. Officer Reports

Chairman – Updates

Treasurer – Quarterly Report

Executive Director - Updates

7. Unfinished Business

New Business

Policy Review: Application Fee

8. Public Comment

9. Adjourn

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting November 9, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on November 9, 2022 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Phil Page, John Marius, Oday Lavergne, Tyra Mitchell, and Meredith Warner. Fran U student Saya Menzies was present. Charlotte Martin, Executive Director was present. Board attorney's Jim Raines was present.

Chairman Halverson called the meeting to order at 1:11 pm.

Oday Lavergne moved to approve the agenda as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the September 2022 board meeting. Oday Lavergne moved to accept the minutes as drafted. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The board review the minutes from the October 2022 board meeting. Oday Lavergne moved to accept the minutes as drafted. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Tyra Mitchell moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Case# 2021-I-013 regarding the results of the evaluation required in paragraph two of the Consent Order accepted August 25, 2022. Oday Lavergne seconded the motion. The board voted and unanimously approved to enter Executive Session.

Oday Lavergne moved to exit Executive Session. Phil Page seconded the motion. The board voted and unanimously approved to exit Executive Session.

SPECIAL PROGRAMS

DPT student Saya Menzies from Fran U presented to the board regarding the MDS and recommendations for consideration.

OFFICER REPORTS

Chairman

Chairman Halverson updated the board on the recent FSBPT Annual Education Meeting held in October.

Secretary/Treasurer

Secretary/Treasurer Katie Brittain was absent and Executive Director Martin presented the board with the 2022 Q1 Performance (July-Sept) financial report.

Executive Director

Mrs. Martin provided the following reports:

Licenses Issued from October 28, 2022 through November 3, 2022

Total: 14

PTs: 10

- Initial: 10
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 0

PTAs: 4

- Initial: 4
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 1

Complaints Summary

Currently open on licensees: 36

- Boundaries: 12
- Fraud/Billing/Documentation: 10
- Substance Abuse: 2
- Malpractice: 5
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 2
- CEU Non-Compliance: 0
- Practice-Related Issues: 4

Currently open on non-licensees: 2

Complaints Received: 4

Informal Conferences: 5

Hearings scheduled/notices sent: 0

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 1

Closed Cases: 3

NEW BUSINESS

The board discussed a change to the licensure policy regarding exceptions to refunds.

PUBLIC COMMENT

No public comment.

Phil Page moved to adjourn the meeting. Tyra Mitchell seconded the motion. The board meeting was adjourned at 3:38pm.



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.
EXECUTIVE DIRECTOR

Louisiana Physical Therapy Board

AGENDA Regular Board Meeting December 7, 2022

Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508

Time: 1:00pm

Zoom: Broadcast viewing only, public comment not allowed via Zoom.

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**
September and October 2022 Board Meeting Minutes
- 4. Executive Session**
To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Case# 2021-I-006 Brittany Cook and Case# 2021-I-026 Ken Cannon.
- 5. Officer Reports**
Chairman – Updates
Treasurer – Updates
Executive Director - Updates
- 6. Committee Reports**
- 7. Taskforce Reports**
- 8. Unfinished Business**
- 9. New Business**
- 10. Public Comment**
- 11. Adjourn**

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting December 7, 2022

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on December 7, 2022 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Phil Page, John Marius, Oday Lavergne, Tyra Mitchell, and Deandra Johnson-Narcisse. Charlotte Martin, Executive Director and Compliance Officer, Stephanie Boudreux were present. Board attorney's Jim Raines was present.

Chairman Halverson called the meeting to order at 1:03 pm.

Oday Lavergne moved to approve the agenda as written. Phil Page seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the November 2022 board meeting. Oday Lavergne moved to accept the minutes as drafted. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to enter Executive Session to discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Case# 2021-I-006 Brittany Cook and Case# 2021-I-026 Ken Cannon. Tyra Mitchell seconded the motion. The board voted and unanimously approved to enter Executive Session.

Oday Lavergne moved to exit Executive Session. Tyra Mitchell seconded the motion. The board voted and unanimously approved to exit Executive Session.

Oday Lavergne moved to accept the consent order for Case# 2021-I-026, Ken Cannon, as presented. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to change the status for Brittany Cook, Case# 2021-I-006, to probation effective December 15, 2022. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman

None.

Secretary/Treasurer

As Secretary/Treasurer Brittain was absent, Mrs. Martin provided the board with a report on the tax being paid for the land owned at Fairlane Drive in Lafayette.

Executive Director

Mrs. Martin provided the following reports:

Licenses Issued from November 3, 2022 through November 30, 2022

Total: 11

PTs: 8

- Initial: 8
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 0

PTAs: 3

- Initial: 2
- Reciprocity: 1
- Provisional: 0
- Reinstatement: 0

Mrs. Martin presented the request of a provisional licensee for an extension to their provisional license. The request was considered and no motion was made to approve the request.

Complaints Summary

Currently open on licensees: 30

- Boundaries: 12
- Fraud/Billing/Documentation: 6
- Substance Abuse: 4
- Malpractice: 2
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 2
- CEU Non-Compliance: 0
- Practice-Related Issues: 3

Currently open on non-licensees: 3

Complaints Received: 5

Informal Conferences: 6

Hearings scheduled/notices sent: 0

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 2

Closed Cases: 9

COMMITTEES

No reports.

TASKFORCE

IT: Complete

Government Relations: Complete

Discipline: Ongoing

Real Estate: Ongoing

UNFINISHED BUSINESS

The board approved to schedule the January board meeting on January 11, 2023.

NEW BUSINESS

The board reviewed the monitoring policy. Oday Lavergne moved to approve the monitoring policy as written. Phil Page seconded the motion. The board voted and unanimously approved.

Mrs. Martin informed the board of an update to Minimum Standards for Home Health from the Louisiana Department of Health.

Mrs. Martin informed the board of the upcoming Spring APTA-Louisiana meeting where the board will continue to have a booth.

The board reviewed candidates for the 2023 Advisory Committee. The board directed Mrs. Martin to interview the candidates with workplace specialty in mind.

PUBLIC COMMENT

No public comment.

Phil Page moved to adjourn the meeting. Tyra Mitchell seconded the motion. The board meeting was adjourned at 2:32pm.