



JOHN BEL EDWARDS  
GOVERNOR

State of Louisiana  
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.  
EXECUTIVE DIRECTOR

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting January 11, 2022

**Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508**

**Time: 1:00pm**

**Zoom: Broadcast viewing only, public comment not allowed via Zoom.**

**1. Call to Order**

**2. Approve Agenda**

**3. Approve Minutes**

December 2022 Board Meeting Minutes

**4. Executive Session**

To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42: §17(A)(1) in the matter of Case# 2022-I-031 Lorrain Doucet and Case# 2019-I-003, 2019-I-010, 2019-I-021, 2019-I-022, 2019-I-023, 2019-I-024, 2019-I-027 Philippe Veeters.

**5. Officer Reports**

Chairman – None

Treasurer – Amendment to 2022-2023 Budget, 2023-2024 Proposed Budget, Updates  
Executive Director - Updates

**6. Committee Reports**

**7. Taskforce Reports**

**8. Unfinished Business**

**9. New Business**

**10. Public Comment**

**11. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting January 11, 2023

**APPROVED**

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on January 11, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Secretary/Treasurer Kathryn “Katie” Brittain, Phil Page, John Marius, Oday Lavergne, Tyra Mitchell, and Meredith Warner. Charlotte Martin, Executive Director was present. Board attorneys Jim Raines and Celia Cangelosi were present.

Chairman Halverson called the meeting to order at 1:03 pm.

Oday Lavergne moved to approve the agenda as amended to move Executive Session to later in the meeting. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The board reviewed the minutes from the December 2022 board meeting. Oday Lavergne moved to accept the minutes as drafted. Phil Page seconded the motion. The board voted and unanimously approved.

### OFFICER REPORTS

#### Chairman

No report.

#### Executive Director

Mrs. Martin provided the following reports:

#### **Licenses Issued from December 1, 2022 through January 5, 2023**

Total: 12

PTs: 7

- Initial: 1
- Reciprocity: 3
- Provisional: 1
- Reinstatement: 0

PTAs: 5

- Initial: 2
- Reciprocity: 2
- Provisional: 0
- Reinstatement: 1

### Complaints Summary

Currently open on licensees: 29

- Boundaries: 12
- Fraud/Billing/Documentation: 5

- Substance Abuse: 5
- Malpractice: 2
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 2
- CEU Non-Compliance: 0
- Practice-Related Issues: 2

Currently open on non-licensees: 1

Complaints Received: 2

Informal Conferences: 2

Hearings scheduled/notices sent: 1

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 3

Closed Cases: 5

Mrs. Martin presented to the board on CLEAR's Seventh International Congress on Professional and Occupational Regulation.

Dr. Warner moved to approved the Executive Director to seek approval from the Commissioner of the Division of Administration for 6 individuals to attend CLEAR's Seventh International Congress on Professional and Occupational Regulation in Dublin, Ireland in May 2023. Anticipated cost to the organization is \$5K/person. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Mrs. Martin updated the board regarding the status of the part-time Administrative Assistant position.

#### Secretary/Treasurer

Secretary/Treasurer Katie Brittain provided the board with a report on the FY 2022-2023 budget.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase Disciplinary Fee Income from \$3,000 to \$20,000. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase Renewal 2023 income from \$316,169 to \$348,460. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase legal fees for Celia Cangelosi from \$50,000 to \$90,000. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase legal fees for Jim Raines from \$50,000 to \$100,000. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase investigator fees from \$15,000 to \$55,000. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase Out-of-State Conference budget from \$8,000 to \$38,000. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase Salary Payroll Expenses by \$5,000 from \$284,345 to \$289,345. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to amend the 2022-2023 Louisiana Physical Therapy Board budget to increase LASERS Payroll Expenses by \$6,000 from \$84,645 to \$90,645. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain presented the board with the proposed FY 2023-2024 budget.

Oday Lavergne moved to accept the 2023-2024 budget as presented. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to increase the balance of the reserve CD to match the budgeted expenses amended for the 2022-2023 year when the CD matures in March 2023. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to increase the balance of the reserve CD to match the budgeted expenses for the 2023-2024 year at the time that it matures in June 2023. Phil Page seconded the motion. The board voted and unanimously approved.

Board attorneys presented a brief summary of two consent orders to the board for approval.

Phil Page moved to accept the proposed Consent Order as presented and signed in the matter of Philippe Veeters, Complaint Cases #2019-I-003, 2019-I-010, 2019-I-021, 2019-I-022, 2019-I-023, 2019-I-024, 2019-I-027, and 2019-I-032. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to accept the proposed Consent Order as presented and signed in the matter of Lorrain Doucet, Complaint Case #2022-I-031. Phil Page seconded the motion. The board voted and unanimously approved.

## **COMMITTEE REPORTS**

### CEU Committee

The committee presented a recently denied course to the board for discussion regarding the subject matter.

### Legislative Committee

The committee updated the board regarding its intentions toward reviewing the Practice Act and Rules, as well as identifying the 2023 priorities.

### Operations & Outreach

The committee updated the board on the progress made on a strategic plan.

### Rules Committee

No updates.

### Website Committee

The committee updated the board on the current work to update the Complaint Manager and new reporting functions to be complaint with Acts 590 and 483.

## **TASKFORCES**

The Discipline Taskforce provided the board with a recap from 2022 and recommended that the taskforce become a standing committee.

Oday Lavergne moved to create the Discipline Committee of the Board as a standing committee and disband the taskforce. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The Real Estate Taskforce provided the board with a recap from 2022 and the 2023 tasks to complete.

## **UNFINISHED BUSINESS**

Mrs. Martin presented the updated monitoring policy to the board. Oday Lavergne moved to accept the updated policy. Phil Page seconded the motion. The board voted and unanimously approved.

## **NEW BUSINESS**

The board held officer elections for 2023.

Phil Page moved to elect Judith Halverson to serve as chairman in 2023. Katie Brittain seconded. The board voted and unanimously approved.

Phil Page moved to elect nominated Katie Brittain as Secretary/Treasurer in 2023. Judith Halverson seconded the motion. The board voted and unanimously approved.

The board nominated Naikia Lewis-Wilson and John Rocco DeLara to serve on the Advisory Committee in 2023.

Phil Page moved to appoint Naikia Lewis-Wilson and John Rocco DeLara to the Advisory Committee effective January 11, 2023. Tyra Mitchell seconded. The board voted and unanimously approved.

## **PUBLIC COMMENT**

No public comment.

Phil Page moved to adjourn the meeting. Tyra Mitchell seconded the motion. The board meeting was adjourned at 3:34pm.



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State of Louisiana  
DEPARTMENT OF HEALTH AND HOSPITALS

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EXECUTIVE DIRECTOR

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting February 1, 2023

**Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508**

**Time: 1:00pm**

**Zoom: Broadcast viewing only, public comment not allowed via Zoom.**

- 1. Call to Order, Roll Call and Agenda Review**
- 2. Administrative Hearing in the matter of Case #2020-I-026**
- 3. Executive Session**  
To discuss the character, professional competence, or physical or mental health of a licensee pursuant to La R.S. 42:17(A)(1) in the matter of Case# 2020-I-026.
- 4. Approve Minutes**  
January 2023 Board Meeting Minutes
- 5. Officer Reports**  
Chairman – None  
Treasurer – None  
Executive Director – Updates, Application Refund Requests
- 6. Taskforce Reports**  
Real Estate Taskforce
- 7. Public Comment**
- 8. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting February 1, 2023

### APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on February 1, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of members was present including Chairman Judith Halverson, Secretary/Treasurer Kathryn “Katie” Brittain, Phil Page, John Marius, Oday Lavergne, and Meredith Warner. Charlotte Martin, Executive Director was present. Board attorneys Jim Raines and Celia Cangelosi were present. Court Reporter Kim Taylor was present as well as Hearing Officer Amy Lowe. Kathie Pohlman, RPTP Manager was present.

Chairman Halverson called the meeting to order at 1:09 pm.

Oday Lavergne moved to approve the agenda as written. Phil Page seconded the motion. The board voted and unanimously approved.

### ADMINISTRATIVE HEARING

The board held a hearing in the matter of Case# 2020-I-026.

Oday Lavergne moved to enter Executive Session to discuss the character, professional competence or mental health of a licensee pursuant to La R.S. 42:17(A)(1) in the matter of Case# 2020-I-026. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to exit Executive Session. John Marius seconded the motion. The board voted and unanimously approved.

Phil Page moved to accept finding of fact proposed by complaint counsel in the matter of Case# 2020-I-026 with one modification. Paragraph 20, change the date from January 19th to January 29th. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Phil Page moved to accept conclusions of law proposed by complaint counsel in matter of Case# 2020-I-026. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Phil Page moved to issue the following Board Order: It is ordered, adjudged, and decreed that pursuant to the evidence presented, the physical therapy license of Alexander Clay Cocke as evidence by license number 04820 shall be revoked. It is further ordered, adjudged, and decreed that before the application for reinstatement may be submitted to the Louisiana PT Board in the future, Mr. Cocke must do the following: Number one, submit to a fitness for duty evaluation to be conducted by a Board-approved provider at his own cost. Respondent shall authorize the release to the Board of the report made by the provider, as well as any records in the possession of the provider related to Mr. Cocke. Number two, submit to a drug test to be conducted by a Board-designated provider and shall authorize release to the Board of the results of the test. Number three, payment of all costs in association with the investigation of this matter. It is further ordered, adjudged, and decreed that should the respondent make an application for reinstatement, Rule §185 will be applied. It is further ordered, adjudged, and decreed that

respondent is assessed with all costs of this proceeding. John Marius seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the January 2023 minutes as written. Phil Page seconded the motion. The board voted and unanimously approved.

**OFFICER REPORTS**

Chairman

No report.

Secretary/Treasurer

No report.

Executive Director

Mrs. Martin provided the following reports:

**Licenses Issued from January 5, 2022 through January 26, 2023**

Total: 9

	<b>Initial</b>	<b>Renewal</b>	PTs:
<i>*2019</i>	51	1	8
<i>2020</i>	104	16	
<i>2021</i>	109	25	
<i>2022</i>	150	52	
<i>**2023</i>	20	10	

- Initial: 0
- Reciprocity: 7
- Provisional: 1
- Reinstatement: 0

PTAs: 6

- Initial: 4
- Reciprocity: 1
- Provisional: 0
- Reinstatement: 1

**Compact Report**

\*Compact established 07/22/2019

\*\*as of 01/27/2023

**Complaints Summary**

Currently open on licensees: 16

- Boundaries: 4
- Fraud/Billing/Documentation: 4
- Substance Abuse: 4
- Malpractice: 1
- Unprofessional Conduct: 0
- Criminal Conviction: 1
- Previous Disciplinary Action: 1
- CEU Non-Compliance: 0
- Practice-Related Issues: 1

Currently open on non-licensees: 1

Complaints Received: 1

Informal Conferences: 1

Hearings scheduled/notices sent: 1

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 2

Closed Cases: 13

Mrs. Martin presented two requests for a licensure fee refund. Meredith Warner moved to approve the refund requests for new graduate applicants A. Stelly and E. Breard. Phil Page seconded the motion. The board voted and unanimously approved.

## **TASKFORCES**

The Real Estate Taskforce presented to the board regarding current office rental options.

Oday Lavergne moved to authorize the Executive Director to begin negotiations for a leased agreement. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page made a motion to amend the agenda to allow a committee report. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

## **COMMITTEE REPORTS**

### Legislative Committee

Oday Lavergne gave the board an update regarding the committee's work to make recommendations for changes to the Practice Act and Rules.

## **PUBLIC COMMENT**

No public comment.

Phil Page moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 3:54 pm.



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## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting March 16, 2023

**Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508**

**Time: 1:00pm**

**Zoom: Broadcast viewing only, public comment not allowed via Zoom.**

**1. Call to Order**

**2. Approve Agenda**

**3. Approve Minutes**

February 2023 Minutes

**4. Executive Session in the matter of 2022-I-013 License# A8915R and 2022-I-006, 2022-I-009 License# 08870R**

In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee. Further, in accordance with La. R.S. 49:977.3, if the board finds that public health, safety, and welfare require emergency action and incorporates a finding to that effect in its order, a summary suspension of a license may be ordered pending proceedings for suspension, revocation or other action. Such proceedings shall be promptly instituted and determined (LAC 46: LIV §379.A.).

**5. Special Program**

Public Records Training – Department of Justice, Office of Attorney General

**6. Unfinished Business**

**7. New Business**

**8. Exit Interview: Garret Woods**

**9. Officer Reports**

Chairman – Regulatory Academy Training, Upcoming Live JP, and APTA-LA Booth  
Treasurer – None

Executive Director – Updates

**10. Committee Reports**

Operations & Outreach

CEU

Legislative

Discipline

**11. Public Comment**

**12. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting March 16, 2023

**APPROVED**

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on March 16, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of Board Members was present.

**Present**

Chairman Judith Halverson  
Secretary/Treasurer Kathryn “Katie” Brittain  
Oday Lavergne  
Tyra Mitchell  
Deandra Narcisse-Johnson  
Phil Page

**Absent with Regrets**

John Marius  
Dr. Meredith Warner

Three Advisory Committee members were present either in person or via Zoom.

**Present**

John De Lara  
Chris Franks  
Michael Hildebrand

**Absent with Regrets**

Jeremy Dye  
Michael Laudadio  
Naikia Lewis-Wilson  
Ben McRae  
Marie Vazquez Morgan  
Lindsey Robinson

From staff and contracted entities, Charlotte Martin, Executive Director was present and Board attorney Jim Raines was present.

Chairman Halverson called the meeting to order at 1:01pm.

Oday Lavergne moved to approve the agenda as amended. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the February 2023 minutes as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to enter Executive Session to discuss the matter of case# 2022-I-013 License# A8915R and 2022-I-006 and 2022-I-009 License# 08870R. In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee. Further, in accordance with La. R.S. 49:977.3, if the board finds that public health, safety, and welfare require emergency action and incorporates a finding to that effect in its order, a summary suspension of a license may be ordered pending proceedings for suspension, revocation or other action. Such proceedings shall be promptly instituted and determined (LAC 46: LIV §379.A.).

Secretary/Treasurer Brittain seconded the motion. The board voted an unanimously approved entering Executive Session.

Oday Lavergne moved to exit Executive Session. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved approve the consent order for case# 2022-I-013 as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to amend the proposed consent order in the matter of case# 2022-I-006 and 2022-I-009 to add a suspension period of 2 years and increase probation period to 5 years, and add the requirement of billing and documentation coursework to be completed prior to end of probation. Tyra Mitchell seconded the motion.

The board voted. Phil Page voted nay. All other members approved.

## **SPECIAL PROGRAM**

The board participated in a Public Records Training from the Department of Justice, Office of the Attorney General.

## **NEW BUSINESS**

Oday Lavergne moved to amend the agenda to move up the exit interview for Garret Woods. Phil Page seconded the motion. The board voted and unanimously approved.

The board conducted the exit interview license Garret Woods for completion of the RPTP Program.

X moved to approve for the Executive Director to change Mr. Woods license status to active as of March 23, 2023. X seconded the motion. The board voted and unanimously approved.

The board reviewed 2 request for a refund of licensure fees and 1 request for a refund of a license renewal fees. They board directed the staff to respond to the requests which were not approved.

Mrs. Martin reviewed the 2023-2024 contracts with the board.

The board reviewed the following questions from licensees:

1. I have a question about the PT supervision following last night zoom. If a PT is supervising a PTA and that PTA is using a tech to follow with a wheelchair, or assisting with line management in the ICU. Is the PT now supervising 2 people at that point?
2. PT and patient ratio in SNF setting..It used be 1 PT to 8 patients daily before PDPM. Now it has increased to 1 to 12 or 1 to 16 patients sometimes. Can the board intervene and set number of max patients a PT/pta can see in a snf to provide quality care?

Patients quality of care has dropped tremendously and its the patient that suffers because of this. Also most PT/PTA are leaving the profession because of burned out seeing 14-16 patients daily in

some SNF that are for profit driven. In actual setting right now these SNF company would schedule patients. 15min- 30 for part A and 68 min for part B when sometimes part A needs more minutes because these are the patients that just got out of hospital.. Its getting out of hand and the consumer/patients and our profession suffers because of this practice.

The questions were referred to the Legislative committee to discuss.

## **OFFICER REPORTS**

### Chairman

Chairman Halverson reported to the board regarding the recent Regulatory Academy Training in Baton Rouge as well as updated the board regarding the upcoming live jurisprudence being offered in conjunction with the APTA-LA Spring Seminar on March 17, 2023.

### Secretary/Treasurer

No report.

### Executive Director

Mrs. Martin provided the following reports:

#### **Licenses Issued from January 27, 2023 through March 9, 2023**

Total: 33

PTs: 30

- Initial: 12
- Reciprocity: 11
- Provisional: 6
- Reinstatement: 1

PTAs: 3

- Initial: 1
- Reciprocity: 2
- Provisional: 0
- Reinstatement: 0

#### **Compact Report**

##### **Issued from January 27, 2023 – March 9, 2023**

Initial: 18

Renewal: 18

Total: 36

#### **2023 Renewals**

Eligible: 2705

February: 599 PTs + 234 PTAs = 833

#### **Complaints Summary**

Currently open on licensees: 19

- Boundaries: 3
- Fraud/Billing/Documentation: 8
- Substance Abuse: 2
- Malpractice: 1
- Unprofessional Conduct: 0
- Criminal Conviction: 4
- Previous Disciplinary Action: 0
- CEU Non-Compliance: 0
- Practice-Related Issues: 0

Currently open on non-licensees: 1

Complaints Received: 8

Informal Conferences: 2

Hearings scheduled/notices sent: 1

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 3

Closed Cases: 20

## **COMMITTEE REPORTS**

### Operations & Outreach Committee

The committee updated the board on the progress being made on the strategic plan.

### Continuing Education Committee

The committee updated the board regarding the CEU Audit process for 2023.

### Legislative Committee

Oday Lavergne gave the board an update regarding the committee's work and the start of the upcoming legislative session on April 10, 2023.

### Discipline Committee

The committee informed the board of their current initiative which is to create appendix to the Board Action Guidelines to include minimum penalties for certain violations.

## **PUBLIC COMMENT**

No public comment.

Phil Page moved to adjourn the meeting. Tyra Mitchell seconded the motion. The board meeting was adjourned at 6:09 pm.



JOHN BEL EDWARDS  
GOVERNOR

State of Louisiana  
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.  
EXECUTIVE DIRECTOR

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting April 19, 2023

**Location: 2110 W. Pinhook Road, Suite 202, Lafayette, LA 70508**

**Time: 1:00pm**

**Zoom: Broadcast viewing only, public comment not allowed via Zoom.**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**  
March 2023 Minutes
- 4. Executive Session in the matter of 2022-I-032 Catherine Bowen and 2022-I-019 Ginn Daily.**  
In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee.
- 5. Officer Reports**  
Chairman – None  
Treasurer – Quarterly report  
Executive Director – Updates
- 6. Unfinished Business**
- 7. New Business**
- 8. Public Comment**
- 9. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting April 19, 2023

**APPROVED**

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on April 19, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of Board Members was present.

**Present**

Chairman Judith Halverson  
Secretary/Treasurer Kathryn “Katie” Brittain  
Oday Lavergne  
John Marius  
Deandra Narcisse-Johnson  
Phil Page  
Meredith Warner

**Absent with Regrets**

Tyra Mitchell

Three Advisory Committee members were present either in person or via Zoom.

**Present**

Jeremy Dye  
Naikia Lewis-Wilson  
Michael Laudadio

**Absent with Regrets**

Michael Hildebrand  
John De Lara  
Chris Franks  
Ben McRae  
Marie Vazquez Morgan  
Lindsey Robinson

From staff and contracted entities, Charlotte Martin, Executive Director and Administrative Assistant Jasmynn Charles were present and Board attorney Jim Raines and Investigator Tani Boullion were present.

Chairman Halverson called the meeting to order at 1:03pm.

Oday Lavergne moved to approve the agenda as amended. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the March 2023 minutes as written. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to enter Executive Session to discuss the matter of case# 2022-I-019 Ginny Daily. In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee. John Marius seconded the motion. The board voted and unanimously approved entering Executive Session.

Phil Page moved to exit Executive Session. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved approve the consent order for case# 2022-I-019 as written. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to enter Executive Session to discuss the matter of case# 2022-I-032 Catherine Bowen. In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee. Phil Page seconded the motion. The board voted an unanimously approved.

Oday Lavergne moved to exit Executive Session. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the consent order in the matter of case# 2022-I-032. Phil Page seconded the motion. The board voted and unanimously approved.

## OFFICER REPORTS

### Chairman's Report

None.

### Secretary/Treasurer

Secretary/Treasurer Brittain provided the board with the quarterly report as follows:

	<b>3<sup>rd</sup> Quarter Actual</b>	<b>3<sup>rd</sup> Quarter Budget</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
<b>Income</b>	\$441,281	\$327,555	\$1,058,771	\$856,275	\$1,071,430
<b>Expense</b>	\$217,349	\$297,566	\$700,578	\$742,825	\$1,061,477
<b>Net Ordinary Income</b>	\$223,932	\$29,989	\$358,193	\$113,450	\$9,953

### Executive Director

Mrs. Martin provided the following reports:

#### **Licenses Issued from March 9, 2023 through April 12, 2023**

Total: 9

PTs: 7

- Initial: 1
- Reciprocity: 5
- Provisional: 0
- Reinstatement: 1

PTAs: 2

- Initial: 1
- Reciprocity: 0
- Provisional: 0
- Reinstatement: 1

### **Compact Report**

**Issued from January 27, 2023 – March 9, 2023**

Initial: 17  
Renewal: 4  
Total: 21  
YTD: 85

**2023 Renewals**

Eligible: 2705  
February: 599 PTs + 234 PTAs = 833

**Complaints Summary**

Currently open on licensees: 15

- Boundaries: 3
- Fraud/Billing/Documentation: 6
- Substance Abuse: 0
- Malpractice: 1
- Unprofessional Conduct: 0
- Criminal Conviction: 5
- Previous Disciplinary Action: 0
- CEU Non-Compliance: 0
- Practice-Related Issues: 0

Currently open on non-licensees: 1

Complaints Received: 2  
Informal Conferences: 6  
Hearings scheduled/notices sent: 0  
Appeals: 0  
Proposed Consent Order/Voluntary Surrender: 3  
Closed Cases: 6

**UNFINISHED BUSINESS**

The board reviewed a proposed answer from the Legislative Committee to licensee’s question as follows and that was discussed at the March 2023 board meeting:

“If a PT is supervising a PTA and that PTA is using a tech to follow with a wheelchair, or assisting with line management in the ICU. Is the PT now supervising 2 people at that point?”

Legislative Committee’s Proposed answer was determined to be a satisfactory response:  
The Rule related to supervision ratios of PTAs (Rule 339) states that the number of individuals supervised by PTAs shall be included in the number of individuals supervised by the supervising PT of record for any given day. Therefore, any support personnel that is treating patients through the PT plan of care is under the supervision of the PT for that day. If the PT Tech is not treating patients through the PT plan of care, and they are providing assistance for safety of the patient, then that would not be considered providing PT care and would not be included in the ratio.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

No public comment.

Phil Page moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 2:37 pm.



JOHN BEL EDWARDS  
GOVERNOR

State of Louisiana  
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.  
EXECUTIVE DIRECTOR

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting August 24, 2023

**Location: Fran U**

**St. Francis Hall Board Room, 3<sup>rd</sup> Floor  
5414 Brittany Drive  
Baton Rouge, LA**

**Time: 2:30pm**

**Zoom: Broadcast viewing only, public comment not allowed via Zoom.**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**  
April 2023 Minutes
- 4. Officer Reports**  
Chairman – Updates  
Treasurer – EOY report  
Executive Director – Updates
- 5. Committee & Taskforce Reports**  
Operations & Outreach  
Rules & Legislative  
Discipline  
Website  
CEU  
Real Estate
- 6. New Business**
- 7. Public Comment**
- 8. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting August 24, 2023

### APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on August 24, 2023 at Fran U St. Francis Hall Board Room, 3rd Floor, 5414 Brittany Drive, Baton Rouge, LAA quorum of Board Members was present.

**Present**

Chairman Judith Halverson  
Secretary/Treasurer Kathryn “Katie” Brittain  
Oday Lavergne  
John Marius  
Deandra Narcisse  
Phil Page  
Tyra Mitchell  
Meredith Warner

**Absent with Regrets**

None

The following Advisory Committee members were present either in person or via Zoom.

**Present**

Lindsey Robinson  
Ben McRae  
Michael Laudadio  
Jeremy Dye  
Chris Franks  
John De Lara  
Michael Hildebrand

**Absent with Regrets**

Marie Vazquez Morgan  
Naikia Woodrich

From staff and contracted entities, Charlotte Martin, Executive Director and Assistant Executive Director, Jessica Alwell, were present and Board attorneys Jim Raines and Sherri Morris were present. Mari Kantrow, PT from Fran U. Licensees Catie Stephens, Amanda Brewer, and Cristina Faucheux were present.

Chairman Halverson called the meeting to order at 2:35pm.

Oday Lavergne moved to approve the agenda as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the April 2023 minutes as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved

## OFFICER REPORTS

### Chairman's Report

Chairman Halverson provided the board with updates from recent conference attendance at Leadership Issues Forum (LIF) and the Model Practice Act Workshop.

### Secretary/Treasurer

Secretary/Treasurer Brittain provided the board with the end of fiscal year 2022-2023 report as follows:

#### Budget VS Actual

	2022-23 - Actual	2022-23 Budget	\$ Difference
<b>Income</b>	1,181,307	1,071,430	109,877
<b>Expense</b>	969,185	1,061,477	-92,292
<b>Net Income</b>	212,122	9,953	202,169

#### Fiscal Year Report

	2022-23 - Actual	Prev Yr Actual	\$ Change - Actual
<b>Income</b>	1,181,307	1,101,631	79,676
<b>Expense</b>	969,185	823,532	145,653
<b>Net Income</b>	212,122	278,099	-65,977

#### Balance Sheet Previous Year Comparison

	As of June 30, 2023	Previous Year	\$ Change
<b>Checking</b>	595,779	338,378	257,402
<b>Savings</b>	312,363	303,222	9,141
<b>Accounts Receivables</b>	96,277	94,596	1,681
<b>CD Totals</b>	1,742,448	1,730,618	11,830

Secretary/Treasurer Brittain moved to authorize the Executive Director to invest \$1,048,855 in a new CD at a duration of no more than 90 days or a money market account that yields the best interest rate at the time that #369 matures in September 2023. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Secretary/Treasurer Brittain moved to authorize the Executive Director to invest the total amount of three CDs at maturity, which will be approximately \$151,000 (CD 474, 461 and 487) into either a new CD account or a money market account that has the best interest rate at the time. The funds are to be set aside funding to execute the strategic plan. Meredith Warner seconded the motion. The board unanimously approved.

Oday Lavergne moved to amend the motion made by Secretary/Treasurer Brittain which states “Secretary/Treasurer Brittain moved to authorize the Executive Director to invest the total amount of three CDs (474, 461 and 487) into either one CD account or a money market account that deals with the best interest rate at the time. The funds are to be set aside funding to execute the strategic plan based upon the advice of a CPA related to CD and/or money market accounts, or a combination there of with the goals of the best interest rate and liquidity. Meredith Warner seconded. The board voted and unanimously approved.

Secretary/Treasurer Brittain also gave the board an update regarding the Office of Debt Recovery and the status of recovering funds.

#### Executive Director

Mrs. Martin provided the following reports:

#### **Licenses Issued from March 9, 2023 through August 16, 2023**

Total: 198

PTs: 142

- Initial: 125
- Reciprocity: 15
- Provisional: 0
- Reinstatement: 2

PTAs: 56

- Initial: 34
- Reciprocity: 6
- Provisional: 16
- Reinstatement: 0

#### **Compact Report**

#### **Issued from March 10, 2023 – August 17, 2023**

Initial: 62

Renewal: 24

Total: 86

YTD: 171

#### **2023 Renewals**

Eligible: 2705

February: 599 PTs + 234 PTAs = 833

March: 1078 PTs + 544 PTAs = 1622

April: 48 PTs + 34 PTAs = 82

Total: 2537

#### **Complaints Summary**

Currently open on licensees: 27

- Boundaries: 2
- Fraud/Billing/Documentation: 12
- Substance Abuse: 2

- Malpractice: 0
- Unprofessional Conduct: 0
- Criminal Conviction: 5
- Previous Disciplinary Action: 0
- CEU Non-Compliance: 0
- Practice-Related Issues: 6

Currently open on non-licensees: 4

Complaints Received: 31

Informal Conferences: 15

Hearings scheduled/notices sent: 1

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 1

Closed Cases: 12

Mrs. Martin then provided the board with a monitoring summary.

Mrs. Martin provided the board with an update on the Minimum Data Set (MDS) and the plan to form a working group.

Mrs. Martin updated the board regarding the Student Liaison Program and its purpose to engage PT and PTA students in regulatory affairs.

## **COMMITTEES**

### Operations & Outreach

The committee introduced the final version of the 2024-2026 Strategic Plan. Oday Lavergne moved to approve the board's strategic plan as amended. John Marius seconded the motion. The board voted and Phil Page abstained, all other voted in favor.

### Rules & Legislative

The committee reported their findings and suggested next steps from the survey sent to licensees earlier this year in regards to issues with the current Practice Act and Rules.

Oday Lavergne moved to dissolve the Rules Committee and Legislative Committee and to create the Practice Act Committee of the Board with the purpose of carrying out the duties of the Rules and Legislative Committees. Phil Page seconded the motion. The board voted and unanimously approved.

### Discipline

The committee updated the board in regards to individuals who answered "yes" to questions on the license renewal questionnaire.

### Website

The committee updated the board regarding recently completed projects and informed the board of upcoming projects for the new fiscal year.

### Real Estate

The taskforce updated the board regarding the recommended new office space, including the associated costs for build out and furniture to update the board office to accommodate the needs of the board and staff.

Phil Page moved to charge the Real Estate Taskforce to move forward with the ultimate intent to finalize the agreement with the new building within the established budget. Secretary/Treasurer Brittain seconded the motion. The board voted and unanimously approved.

### **NEW BUSINESS**

Earlier in the year the board requested licensees send in anonymous questions for the board to answer in order to create an FAQ section on the website. The board reviewed the drafted responses to the questions.

Phil Page moved to approve the FAQ responses and authorize staff to publish them on the board website as revised and send an email. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The board reviewed a question from a licensee via email. The executive director will respond citing the applicable rule.

### **PUBLIC COMMENT**

No public comment.

Phil Page moved to adjourn the meeting. Tyra Mitchell seconded the motion. The board meeting was adjourned at 6:14 pm.



JOHN BEL EDWARDS  
GOVERNOR

State of Louisiana  
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.  
EXECUTIVE DIRECTOR

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting October 4, 2023

#### **Location: Board Office**

**2110 W Pinhook Rd, Ste 202  
Lafayette, LA 70508**

**Time: 9:00am**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**  
August 2023 Minutes
- 4. Officer Reports:**  
Chairman  
Treasurer  
Executive Director
- 5. Public Comment**
- 6. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting October 4, 2023

**APPROVED**

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on October 4, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of Board Members was present.

**Present**

Chairman Judith Halverson  
Secretary/Treasurer Kathryn “Katie” Brittain  
Oday Lavergne  
Meredith Warner  
Deandra Narcisse  
Tyra Mitchell  
John Marius

**Absent with Regrets**

Phil Page

The following Advisory Committee members were present either in person or via Zoom.

**Present**

Naikia Woodrich  
Marie Vazquez Morgan

**Absent with Regrets**

Michael Laudadio  
Michael Hildebrand  
Jeremy Dye  
Chris Franks  
John De Lara  
Lindsey Robinson  
Ben McRae

From staff and contracted entities, Charlotte Martin, Executive Director and Assistant Executive Director, Jessica Alwell, were present and Board attorney Jim Raines and Investigator Tani Bouillion were present.

Chairman Halverson called the meeting to order at 9:0am.

Oday Lavergne moved to approve the agenda as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the August 2023 minutes as written. Tyra Mitchell seconded the motion. The board voted and unanimously approved

### **OFFICER REPORTS**

Chairman’s Report

None.

Secretary/Treasurer

Secretary/Treasurer Brittain recapped motions from the August board meeting and that the work had been completed.

Oday Lavergne moved to authorize the Executive Director to open a public funds depository account as a checking account for operations of the board office at First Horizon Bank. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to authorize the Executive Director to transfer checking and savings funds to a First Horizon Bank money market account to benefit from the 5% interest rate offered by the bank. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to authorize the Executive Director to enter into a consulting contract with an interior decorator not to exceed \$74,000. Meredith Warner seconded the motion. The board voted and unanimously approved.

#### Executive Director

Mrs. Martin updated the board following committee meetings since the last board meeting regarding strategic plan goals. She provided a summary of each committee's first priority goals.

The board discussed the board order requirements for Ginny Daily. Specifically, if technicians that work at MB Therapy should be required to submit proof that they have reviewed the Consent Order. The board determined that the technicians at MB Therapy do need to review the consent order and send proof of the review for Ms. Daily to be compliant with her Consent Order.

#### **PUBLIC COMMENT**

No public comment.

Oday Lavergne moved to adjourn the meeting. Secretary/Treasurer Brittain seconded the motion. The board meeting was adjourned at 10:58am.



JOHN BEL EDWARDS  
GOVERNOR

State of Louisiana  
DEPARTMENT OF HEALTH AND HOSPITALS

CHARLOTTE F. MARTIN, M.P.A.  
EXECUTIVE DIRECTOR

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting November 1, 2023

#### **Location: Board Office**

**2110 W Pinhook Rd, Ste 202  
Lafayette, LA 70508**

**Time: 1:00pm**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**  
October 2023 Minutes
- 4. Committee & Taskforce Reports**
- 5. Officer Reports:**  
Chairman  
Treasurer  
Executive Director
- 6. Executive Session in the matter of 2023-I-42 Diana Sims**  
In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee.
- 7. Public Comment**
- 8. Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting November 1, 2023

**DRAFT**

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on November 1, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of Board Members was present.

**Present**

Chairman Judith Halverson  
Secretary/Treasurer Kathryn “Katie” Brittain  
Oday Lavergne  
Meredith Warner  
Deandra Narcisse  
Tyra Mitchell  
John Marius  
Phil Page

**Absent with Regrets**

The following Advisory Committee members were present either in person or via Zoom.

**Present**

Marie Vazquez Morgan

**Absent with Regrets**

Michael Laudadio  
Michael Hildebrand  
Jeremy Dye  
Chris Franks  
John De Lara  
Lindsey Robinson  
Ben McRae  
Naikia Woodrich

From staff and contracted entities, Charlotte Martin, Executive Director, Assistant Executive Director, Jessica Alwell, and Compliance Officer, Stephanie Boudreaux were present. Board attorney Jim Raines was present.

Chairman Halverson called the meeting to order at 1:04pm.

Tyra Mitchell moved to approve the agenda as written. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the October 2023 minutes as written. Phil Page seconded the motion. The board voted and unanimously approved

### COMMITTEE & TASKFORCE REPORTS

Website – no updates

CEU – no updates  
Operations & Outreach – no updates

Practice Act

The committee presented the board with recommended changes to the Practice Act to consider.

Phil Page moved for the Practice Act Committee continue to refine the language and discuss issues with stakeholders and send the report back to the board prior to the next board meeting. John Marius seconded the motion. The board voted and unanimously approved.

Discipline

The committee presented the board with a recommendation to reorganize the structure of the investigative process.

Tyra Mitchell moved to recommend the development of an investigative committee of the board consisting of 2 standing board members to serve on the committee for a 2-year term. Phil Page seconded the motion. The board voted and unanimously approved.

Real Estate

Mrs. Martin provided the board with an update from the Real Estate Taskforce.

**OFFICER REPORTS**

Chairman’s Report

None.

Secretary/Treasurer

None.

Executive Director

Mrs. Martin provided the following reports:

**Licenses Issued from August 16, 2023 through October 26, 2023**

Total: 46

PTs: 19

- Initial: 3
- Reciprocity: 15
- Provisional: 0
- Reinstatement: 1

PTAs: 27

- Initial: 22
- Reciprocity: 3
- Provisional: 0
- Reinstatement: 2

**Compact Report**

**Issued from August 18, 2023 – October 30, 2023**

Initial: 19

Renewal: 2

Total: 21

YTD: 171

### **Complaints Summary**

Currently open on licensees: 36

- Boundaries: 3
- Fraud/Billing/Documentation: 19
- Substance Abuse: 1
- Malpractice: 0
- Unprofessional Conduct: 0
- Criminal Conviction: 6
- Previous Disciplinary Action: 0
- CEU Non-Compliance: 0
- Practice-Related Issues: 7

Currently open on non-licensees: 4

Complaints Received: 13

Informal Conferences: 3

Hearings scheduled/notices sent: 1

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 4

Closed Cases: 4

Mrs. Martin presented the board with a request to contract with a mental health professional to assist the board.

Oday Lavergne moves to authorize the Executive Director to sign a professional services agreement with appropriate professionals not to exceed \$5K to assist the LPTB with responding to and communicating with those who disclose misconduct of our licensees. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

The board did not enter Executive Session.

Attorney Jim Raines presented the board with a consent order for Case# 2023-I-042 Diana Sims.

Meredith Warner moved to accept the consent order as written for Case# 2023-I-042 Diana Sims. Tyra Mitchell seconded the motion. The board voted and unanimously approved.

### **PUBLIC COMMENT**

Public comment was provided by Laura Bryant regarding supervision numbers during the Practice Act Committee's presentation.

Tyra Mitchell moved to adjourn the meeting. Phil Page seconded the motion. The board meeting was adjourned at 4:27pm.



John Bel Edwards  
Governor

State of Louisiana  
Department of Health and Hospitals

Charlotte F. Martin, M.P.A.  
Executive Director

## Louisiana Physical Therapy Board

### AGENDA Regular Board Meeting December 14, 2023

#### Location: Board Office

2110 W Pinhook Rd, Ste 202  
Lafayette, LA 70508

Zoom attendance registration: [Click Here](#)

Time: 9:00am

1. **Call to Order**
2. **Approve Agenda**
3. **Approve Minutes**  
November 2023 Minutes
4. **Executive Session in the matter of 2023-I-032 Matthew Bridges & 2022-I-020 Marcus Houston**  
In accordance with La. R.S. 42:17(A)(1), the board may enter into executive session to address the character, professional competence, or physical or mental health of the licensee.
5. **Committee & Taskforce Reports**
6. **Officer Reports:**  
Executive Director
7. **New Business**
8. **Public Comment**
9. **Adjourn**

# Louisiana Physical Therapy Board

## MINUTES Regular Scheduled Board Meeting December 14, 2023

**APPROVED**

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on December 14, 2023 at Board office, 2110 W Pinhook Rd, Ste 202, Lafayette, LA 70508. A quorum of Board Members was present.

**Present**

Chairman Judith Halverson  
Secretary/Treasurer Kathryn “Katie” Brittain  
Oday Lavergne  
Meredith Warner  
Deandra Narcisse  
Tyra Mitchell  
Philip Page

**Absent with Regrets**

Tyra Mitchell entered the meeting at 10:03am. Deandra Narcisse arrived for the meeting at 10:43am.

Board member John Marius resigned from the board as of November 17, 2023. The PTA position is currently vacant.

The following Advisory Committee members were present either in person or via Zoom.

**Present**

Marie Vazquez Morgan  
Lindsey Robinson

**Absent with Regrets**

Michael Laudadio  
Michael Hildebrand  
Jeremy Dye  
Chris Franks  
John Rocco DeLara  
Benjamin McRae  
Naikia Woodrich

From staff and contracted entities, Charlotte Martin, Executive Director, Assistant Executive Director, Jessica Alwell, and Compliance Officer, Stephanie Boudreaux were present. Board attorney Jim Raines was present. Cristina Faucheux, PT was also present.

On Zoom, licensees Marcus Houston and Amanda Brewer were present.

Chairman Halverson called the meeting to order at 9:00am.

Judith moved to approve the agenda as written. Phil Page seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to approve the November 2023 minutes as written. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page moved to enter Executive Session. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Oday Lavergne moved to exit Executive Session. Phil Page seconded the motion. The board voted and unanimously approved.

Phil Page moved to accept the consent order as written for case# 2023-I-032 and the findings of fact in the matter of Matthew Bridges license #07911. Oday Lavergne seconded the motion. The board voted and unanimously approved.

Phil Page moved to accept the consent order as written for case# 2022-I-020 and the findings of fact in the matter of Marcus Houston license #A10023. Oday Lavergne seconded the motion. The board voted and unanimously approved.

## **COMMITTEE & TASKFORCE REPORTS**

Website – no updates

CEU – no updates

### Operations & Outreach

The committee presented the board with recommended changes to the current Minimum Data Set (MDS) survey questions.

Oday Lavergne moved to accept the recommended changes to the Minimum Data Set survey questions and implement these changes to both the links completed by applicants seeking licensure and licensees renewing a license beginning with the 2024 renewal cycle. Phil Page seconded the motion. The board voted and unanimously approved.

### Practice Act

The committee presented the board with final recommended changes to the Practice Act to consider.

Oday Lavergne moved to authorize the Practice Act committee to educate and inform state officials and relevant stakeholders of proposed changes to the practice act, but in no event shall any board member request that legislators vote in favor of or against any proposed legislation. Phil Page seconded the motion. The board voted and unanimously approved.

### Discipline

The committee presented the board with a recommendation to alter the new Investigative Committee makeup starting in 2024.

Judith Halverson moved to approve the Discipline Committee's recommendation to appoint 2 Advisory Committee Members and 1 Board member as the standing members of the new Investigative Committee. Oday Lavergne seconded the motion. The board voted and unanimously approved.

### Real Estate

Mrs. Martin provided the board with an update from the Real Estate Taskforce.

## **OFFICER REPORTS**

### Chairman's Report

None.

Secretary/Treasurer

None.

Executive Director

Mrs. Martin provided the following reports:

**Licenses Issued from October 27, 2023 through December 7, 2023**

Total: 34

PTs: 23

- Initial: 15
- Reciprocity: 5
- Provisional: 0
- Reinstatement: 3

PTAs: 11

- Initial: 6
- Reciprocity: 3
- Provisional: 0
- Reinstatement: 2

**Physical Therapy Compact Privilege to Practice issued from October 31, 2023 – December 7, 2023**

Initial: 14

Renewal: 2

Total: 16

YTD: 187

**Complaints Summary**

Currently open on licensees: 34

- Boundaries: 4
- Fraud/Billing/Documentation: 18
- Substance Abuse: 1
- Malpractice: 0
- Unprofessional Conduct: 0
- Criminal Conviction: 6
- Previous Disciplinary Action: 0
- CEU Non-Compliance: 0
- Practice-Related Issues: 5

Currently open on non-licensees: 1

Complaints Received: 2

Informal Conferences: 10

Hearings scheduled/notices sent: 2

Appeals: 0

Proposed Consent Order/Voluntary Surrender: 2

Closed Cases: 6

Mrs. Martin presented the board with a request to contract with a two new investigators to assist the board.

Oday Lavergne moves to authorize the Executive Director to enter into contracts with Paul Kimball and Sarah Barrow to provide investigative services to the Board. Phil Page seconded the motion. The board voted and unanimously approved.

## **NEW BUSINESS**

Mrs. Martin presented the board with two inquiries received from licensees.

Question 1 stated:

*Hello, my name is Jeremy Calix and I am a newly licensed PTA. I work PRN part time in outpatient care, and I would like to create the opportunity for myself to be able to work independently (self employed) when I am not working in the clinic. I was curious as to what the limitations of a PTA are to work independently on a cash pay basis. For example, am I allowed to present myself to the public as a Soft Tissue Massage specialist, a Stretching Specialist, or a Fitness Expert, etc? I don't want to do anything to put my license at risk or do anything that can be perceived as misleading.*

*I have heard of PTAs in other states starting their own businesses, but they are required to call it Rehab instead of Therapy. Any guidance would be greatly appreciated.*

The board discussed the question and authorized Mrs. Martin to send a response stating that PTAs must follow the Practice Act and to consult with an attorney if they believe the activities of work are outside the scope of the practice act. Whether a licensee is working on cash pay, insurance, or for free they must follow the Practice Act.

Question 2 stated:

*I need clarification. I had an attorney call me to testify in court for a former patient. Is this something I can do or would this be considered "practicing"?*

The board discussed the question and confirmed that her suspension does not restrict her from testifying about a former patient.

## **PUBLIC COMMENT**

No public comment.

Phil Page moved to adjourn the meeting. Oday Lavergne seconded the motion. The board meeting was adjourned at 1:32pm.